

CHANGE ORDER

CEM-4900 (REV 05/2015)

Sheet 1 of 2Change Requested by: Engineer Contractor

CHANGE ORDER NO.	SUPL. NUMBER	CONTRACT NUMBER	CO-RTE-PM	FEDERAL NUMBER(S)
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TO

, contractor

You are directed to make the following changes from the plans and specifications or do the following described work not included in the plans and specifications for this contract. **NOTE: This change order is not effective until approved by the engineer.**

Description of work to be done, estimate of quantities, and prices to be paid. (Segregate between additional work at contract price, agreed price, and force account.) Unless otherwise stated, rates for rental of equipment cover only such time as equipment is actually used and no allowance will be made for idle time. The last percentage shown is the net accumulated increase or decrease from the original quantity in the Bid Item List.

Place bridge deck concrete in accordance with revised construction specifications as shown on sheet _ of _ of this change order.

Payment Option 1: (delete if option 2 is used)

Extra Work at Agreed Lump Sum Price:

For this work the contractor shall receive and accept the agreed lump sum of \$ _____. The sum constitutes full and complete compensation for furnishing all labor, material, tools, and incidentals including all markups by reason of this change.

Agreed Cost \$ _____

Payment Option 2: (delete if option 1 is used)

Extra Work at Force Account:

In accordance with Section 4-1.05, "Changes and Extra Work," and Section 9-1.04, "Force Account," of the *Standard Specifications*, provide all labor, equipment, and materials necessary for installation of concrete bridge decks using the revised specifications.

Estimated Force Account Cost \$ _____

Time Adjustment:

Option 1: Time Adjustment (delete if option 2 or option 3 is used)

No time adjustment is necessary because of this change.

Option 2: Time Adjustment (delete if option 1 or option 3 is used)

Based on a time impact analysis, this work delays the controlling operation by ____ working days. An adjustment of ____ working days is granted.

(Use for projects with time related overhead (TRO))

In accordance with Section 9-1.11, "Time Related Overhead," of the *Standard Specifications*, the contractor shall be compensated for the delay caused by the work performed under Change Order No. _____. Based on a time impact analysis, the work of Change Order No. _____ delayed the contract by ____ working days. An adjustment of ____ working days is granted.

Option 3: Time Adjustment (delete if option 1 or option 2 is used)

Consideration of a time adjustment will be deferred until completion of work specified in this change order. A determination of a time extension will be made in accordance with Section 8-1.07, "Delays," of the *Standard Specifications*.

CHANGE ORDER
CEM-4900 (REV 2/2014)

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Estimated Cost: Increase Decrease \$

For this order, the time of completion will be adjusted as follows:

SUBMITTED BY

SIGNATURE	(PRINT NAME AND TITLE)	DATE
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APPROVAL RECOMMENDED BY

SIGNATURE	(PRINT NAME AND TITLE)	DATE
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ENGINEER APPROVAL BY

SIGNATURE	(PRINT NAME AND TITLE)	DATE
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We, the undersigned contractor, have given careful consideration to the change proposed and agree to provide equipment, furnish materials, and perform the work specified above, and will accept as full payment the prices shown above. **NOTE: If you do not sign this order, you are directed to proceed with the ordered work. You may file a Request for Information within the time specified.**

CONTRACTOR ACCEPTANCE BY

SIGNATURE	(PRINT NAME AND TITLE)	DATE
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