

# Memorandum

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To: DEPUTY DISTRICT DIRECTORS, Construction  
DEPUTY DIVISION CHIEF, Structure Construction  
CONSTRUCTION MANAGERS  
SENIOR CONSTRUCTION ENGINEERS  
RESIDENT ENGINEERS

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File: Division of Construction  
CPD 21-23



From: RAMON HOPKINS, Chief  
Division of Construction

Subject: **COZEEP FOR TRAFFIC CONTROL SYSTEM INSTALLATION AND REMOVAL**

This directive provides for improved safety by having California Highway Patrol (CHP) officers present during installation and removal of stationary traffic control systems. CHP officers will shadow the traffic control crew during installation and removal as part of the Construction Work Zone Enhanced Enforcement Program (COZEEP).

There have been recent incidents involving traffic control personnel during installation and removal of traffic control components. Installation and removal of advanced warning traffic control devices is a critical period for the safety of highway workers. This is because there is limited advanced warning of the traffic control crew on the shoulder to drivers and work zone speed limits have not been reduced.

Section 2-215C (4), "COZEEP Use Criteria," of the *Construction Manual*, now includes the following as COZEEP use criteria:

- When COZEEP is onsite, CHP officers should be instructed to accompany the traffic control crew while the traffic control components are being installed and removed.

The resident engineer should verify the contractor's COZEEP requested start time and end time, which includes the estimated time to install and remove all traffic control components, including portable advance warning signs, and traffic control devices. The COZEEP task order start time must be at least 15 minutes before the traffic control crew begins work.

Construction field personnel should perform random checks to verify that a CHP officer is accompanying the traffic control crew while installing and removing traffic control systems, including portable advance warning signs and traffic control devices.

If you have questions or comments regarding this directive, contact Amjad Obeid, Division of Construction, at [Amjad.Obeid@dot.ca.gov](mailto:Amjad.Obeid@dot.ca.gov) or (916) 591-2866.