



Reduction Factor

The Caltrans Office of Civil Rights has shared the goal-setting reduction factor for each Caltrans district to be used in calculating the DBE Contract Goal Methodology, LAPM Exhibit 9-D: These factors continue to be in place since the DBE Goal Methodology Mid-Year Adjustment Memorandum dated June 28, 2021. The June 28, 2021, Memorandum states, *"The existing DBE goal setting methodology was reviewed, and previous DBE contract goal data was analyzed by district. The analysis considered the following data: the average overall DBE contract goal, the total number of contracts with a DBE goal, the number of Good Faith Effort (GFE) evaluations, and the number of certified DBE's. This data evaluation led to a proposal to modify the factor based on district."*

The reduction factor will be updated annually in October, following the end of the federal fiscal year.

The LAPM 9-D currently defaults to an 80% reduction factor. To edit the reduction factor for your District, it is required to edit 3 cells for proper calculation. Items (23) and (24) should be updated to reflect your Districts Factor to automatically calculate the reduction factor on item (22).

When performing your goal-setting methodology, please use the reduction factor below formulated for your district. Where there is a range of factor, please use the lowest percentage.

District	DBE Adjustment Factor
1	80%
2	80%
3	100%
4	100%
5	100%
6	90%
7	100%
8	100%
9	70%
10	90%
11	100%
12	100%

For more information on the 2021 DBE Goal Methodology Mid-Year Adjustment, please refer to the [Local Assistance Blog post here](#).