

Group Memory  
Transportation Coop Committee

January 24, 2019

**Next meeting: March 28, 2019**

All meetings to be held at Terminal A – 2<sup>nd</sup> Floor,  
Media Room, Sacramento Airport (unless  
otherwise noted)

Agenda Committee

Ray Zhang

Patricia Chen

Panos Kokkas

Robert Newman

**Desired outcome for Jan. 2019 meeting:**

ER Program report – Overall emergency response (Tom)

NEPA/CEQA reciprocity(??)

Local Streets and Roads update from CTC

**Desired outcome for March . 2019 meeting:**

ICAP update

Report back on E4 and E5 – discussion of doables

**Desired outcome for future meeting(s)**

- Presentation from Caltrans on what CT is lobbying for
- MIRE update – do we need a workshop? (Ray, added 1-18-2018)
- Do-ables List
- Bridge inspection team representative: discussion and interaction
- Discussion/presentation on D-4 and F-3 from doables list

**Bin List & Great Ideas**

**Charter / PURPOSE - California Transportation Coop Committee serves to:**

- Address transportation funding, procedural and legislative issues related to project delivery from a local perspective. (reviewed January 2019).
- Enhance the working relationship between cities & counties, COGs and RTPAs, Caltrans, CTC and FHWA. This extends to improving communication with all stakeholders. Collaboration is a key method. (reviewed January 2019)
- Spread information and improve access to all stakeholders through the use of technology. (reviewed January 2019)
- Partner with Caltrans and FHWA to improve efficiency and enhance the ability to meet all stakeholder needs. (reviewed January 2019)

Ground Rules:

Start on time. End on time or early.

Identify if you have to leave early and have an agenda item.

Consensus decisions. You must be able to live with it.

Keep side conversations silent.

Send alternate if you are not able to attend.

Upshot

These are the assignments made at the meeting. As new ones are added they will be appended to the list. As assignments are completed they will be lined out with a ~~strike through~~, but left on the list for one meeting. This will provide a running record of assignments made at these meetings.

From January 26, 2017 meeting

134	Winter	<del>Work on developing more sample forms to assist local agencies in getting through the federal aid process. 11/2/2017 1/26/2017 3/9/2017 5/25/2017 7/27/2017 1/2/2017 1/18/2018 7/1/2018 9/20/2018</del>	01/24/2019
-----	--------	---	------------

From November 2, 2017 meeting

447	Shawn	<del>FHWA will revisit eligibility for reimbursement when a separate CEQA document is done.</del>	1/18/2018 3/15/2018 5/31/2018 <del>7/26</del> 11/01/2018
-----	-------	---	--

From September 20, 2018

458	Tom M	<del>ER work group development item for January 2019 meeting</del>	01/24/2019
-----	-------	--	------------

From November 1, 2018

460	Germaine	<del>Share the current list identifying what is currently participating and which is non-participating — what will FHWA reimburse?</del>	11/09/2018
161	Miguel	Contact headquarters and present an update on the HQ guidance on PE at-risk will be out.	1/24/2019 3/28/2019
162	Ray	A&I will work with Local Assistance to see if there is anything that can be done for ICAP under the existing contracts local agencies have with the SCO.	1/24/2019 3/28/2019
463	Mark S	<del>Send out the doables list to the group. (See agenda item # 8)</del>	

From January 24, 2019

164	Ray	Coordinate a conference call re: SCO/DOF and ICAP	2/7/2019
165	Ray	Obtain clarification on FTIP Amendments from FHWA	2/7/2019

		from Miguel– send out to the group. (See agenda item # 5)	
166	Tom	Convene a work group for cities and counties, Caltrans and FHWA regarding emergency relief program. Determine what is working and what is not working. Share best practices. Work with Jason Nutt, Phil Doudar, Robert Newman, Bob Baca, Keaton Browder, and Miguel Ramos, Chris Lee and Ron Berdugo.	3/28/2019
167	All	Take the do-ables list back to your membership and ask them for specific projects that exemplify each of the problems – for E4, E5. Is it a problem for us? What are the specific examples of this? Report back in March meeting	3/28/2019

Critique from this meeting:

What went well	What Needs Improvement
Lunch and breaks Time management List of accomplishments Next year's work planning/load Attendance and participation	Doables list

Critique from last meeting:

What went well	What Needs Improvement
Nice to have flexibility with the agenda. Full agenda Mike here.	Second computer. Room is cold. AC is loud.

	9:00	Introductions	All	
2	9:05	Ground Rules; Action Items; Review Agenda	Mike Halverson	Understand meeting process and status of action items / Discussion

3	9:15	RTPA Update	Patricia Chen	Information Sharing
---	------	-------------	---------------	---------------------

### 3. RTPA Update

#### 3. 1. Dec. 5, 2018

**STIP capacity will be tight in FY 2018-19. Regions asked questions about what will happen with Advanced Project Development Element projects, since they are the low priority for allocation – would they lapse if not allocated by June? Should they be extended? One suggestion was to create a delivered by not allocated list, so that they could be allocated from the list if the capacity somehow improves in the future.**

3. 2. CTC staff solicited input on how to structure Cycle 2 of SB-1. Some of the comments were:
  - a) Strategically coordinate the programs so they work well together
  - b) SCCP is the anchor because it requires a lot of collaboration between agencies and modes. It should go first, and the other programs should follow, with about 2 weeks of time staggering, so that not all are due at once.
  - c) There was a request to streamline the applications, since a lot of the content is similar. One suggestion was to have a general application for all programs, and supplemental questions to be answered for the individual programs.
3. 3. The RTPAs have formed a working group to explore changes to the ATP completion report template to augment its applicability for communicating the benefits of projects – and cumulatively the program.

4	9:30	CTC Update	Robert Nelson	Information Sharing
---	------	------------	---------------	---------------------

#### 4. CTC update

4. 1. We will have two sets of workshops – SB375 starting in Feb and March – Will also have workshop for cycle 2 in same timeframe.
4. 2. We will make a presentation on local streets and roads at the next meeting of this group. We are trying to standardize forms, formats and definitions for the over 3000 projects. Goal is to make processes easier.

5	9:40	FHWA Update	Miguel Ramos	<ul style="list-style-type: none"> <li>• Information Sharing</li> <li>• At Risk PE</li> <li>• Federal Government Shutdown</li> </ul>
---	------	-------------	--------------	--

#### 5. FHWA update

5. 1. Shutdown has affected permits processes and FTA process.
5. 2. Strategic Highway Safety Plan is being updated. There will be workshops throughout the state, and we are asking for local agencies to participate and provide their input. Dates will be announced soon. Caltrans will be setting these up, assisted by FHWA.
5. 3. We have reviews coming up on billing, and improper payments. We will share information with Caltrans when we receive it.
5. 4. When you request transfers, you must have the correct year identified for when the funds first became available.
5. 5. (see upshot # 165) Ray will send out clarification on FTIP Amendment process.

6	9:55	Caltrans Update and HSIP / HBP Committee Update	Robert Peterson	Information Sharing
---	------	---	-----------------	---------------------

## 6. Caltrans update

6. 1. **Germaine B. has retired. Kelly Hobbs is acting until that position is permanently filled.**
6. 2. **We are working to keep inactive obligation percentage below 2%.**
6. 3. **HBP will be updating policy and sending it out in the next couple of weeks.**
6. 4. **HSIP workshop is scheduled for February at CSUS. Depending on interest, there may be a workshop in Southern California as well.**

### Highway Bridge Program (HBP)

- The Bridge Committee approved an update to the Bridge Program policy regarding Delivery. The updated policy will be sent out in an Office Bulletin within the next couple of months.
- HBP training is currently underway and is being held at Sacramento State University. Because there has been such high demand for the classes additional HBP training classes may be added in the near future.

### Highway Safety Improvement Program (HSIP)

- The Cycle 9 call for projects has been completed and the list of selected projects released. The list has been sent to the MPO's to program the projects. Cycle 9 funded 221 projects with \$182 million in safety funds, resulting in funding projects worth a combined total of \$200 million.
- The Local Roadway Safety Peer Exchange Workshop is scheduled to take place in two weeks, Feb. 5<sup>th</sup> and 6<sup>th</sup>, at Sacramento State University. So far 35 participants have registered for the workshop, though there are still seats still available. Registration preference is toward those individuals who are directly involved in developing the safety projects and preparing the applications. Not many local agencies located in Southern California have registered for the workshop. Depending on the outcome of the February Workshop, there may be an additional workshop added which will be held in Southern California. A comment in the TCC meeting indicates there is strong interest in having a meeting in Southern California for the smaller local agencies that cannot afford to send their staff to the training in Sacramento.

7	10:05	SB 743	Kelly Hobbs Alyssa Begley	Information Sharing
---	-------	--------	------------------------------	---------------------

## 7. SB 743 - CEQA reform

7. 1. **SB 743 creates a process to change the way that transportation impacts are analyzed under CEQA. Specifically, SB 743 requires OPR to amend the CEQA Guidelines to provide an alternative to LOS for evaluating transportation impacts.**
7. 2. **We are developing guidance for on-system projects.**
7. 3. **Metric used to determine project impact for local assistance projects on local roads is at the discretion of the agency involved.**
7. 4. **July 2020 is the target date for having all projects included.**
7. 5. **Guidance is under development - stay in touch with your district environmental planners.**
7. 6. **Notes from presenters:**
  - On December 28th, the Office of Administrative Law (OAL) approved new regulations for implementing the California Environmental Quality Act (CEQA) including changes related to Senate Bill 743.
  - 2018 Amendments to the CEQA Guidelines are available at <http://resources.ca.gov/ceqa/>



- 10. 2. We could set aside an hour or two at a meeting and bring in the subject matter experts to work through the items. We need people who are “boots on the ground” to work on these issues. We can explore the issue to see if there is anything that can be done.
- 10. 3. We need to share best practices with each other.
- 10. 4. We could combine E-4 and E-3, maybe add E5. We can have an agenda item for the environmental issues.
- 10. 5. We could get an update from the program experts who could share what they are doing, what the hurdles are.
- 10. 6. We need to have specific examples of the challenges in the specific areas identified.
- 10. 7. We should validate the list. (see upshot # 167)
- 10. 8. We also need to keep focused on F-3. We need a future presentation by Caltrans on this one. We also need to have A&I make a presentation on D-4.

11	11:30	CEAC Spring Conference	Ray Zhang	Discussion
----	-------	------------------------	-----------	------------

## 11. CEAC Spring Conference

### 11. 1. What have we accomplished?

- 11. 1. 1. Process improvement for E-76
- 11. 1. 2. Invoice process improvement
- 11. 1. 3. ATP Progress Report
- 11. 1. 4. Road Charge pilot program
- 11. 1. 5. Excellent information sharing and information flow
- 11. 1. 6. Detailed list of CEQA/NEPA reimbursable items
- 11. 1. 7. Improvement in inactive obligations rate – less than 2% for four quarters in a row.
- 11. 1. 8. Earmark repurposing- did not lose money.
- 11. 1. 9. Facilitation of CEQA/NEPA reciprocity
- 11. 1. 10. SB-1 education and reporting requirements

### 11. 2. What other things do we want to work on?

- 11. 2. 1. Do-able items already identified
- 11. 2. 2. Emergency Response
- 11. 2. 3. A&I Clarification on processes with state funds for hiring consultants
- 11. 2. 4. Changes to A&I ICRP audit
- 11. 2. 5. SB 137 State exchange program
- 11. 2. 6. At-risk PE rules from FHWA
- 11. 2. 7. SB 743 standardization – need consistency on VMT calcs
- 11. 2. 8. F-3 Instant On-line status tool.

12	1:00	Project Bundling – FHWA DEC5 Initiative	Jeff Wiley	Information Sharing / Discussion
----	------	---	------------	----------------------------------

## 12. Project Bundling – FHWA DEC5 Initiative

### 12. 1. See powerpoint presentation

13	2:00	Opening comments and purpose of the afternoon annual planning session – Review the agenda	Ray Zhang / All	What are our goals? What have we accomplished? Identify key TCC accomplishments from the last two (+/-) years.
----	------	---	-----------------	--

14	2:30	SB1 Implementation Strategies	All	<ul style="list-style-type: none"><li>• Project Delivery</li><li>• Funding Strategies</li></ul>
----	------	-------------------------------	-----	---

## 14. SB1 Implementation Strategies

### 14. 1. Working With CTC staff to streamline the reporting requirements for SB-1 LRSP

### 14. 2. Limit on strings attached to SB-1 implementation

### 14. 3. SB-1 should not follow the STIP process – unless it is necessary.

### 14. 4. Monitor MOE challenges

15	3:00	Re-Authorization & legislative Proposal (FAST Act coming to an end)	All	Discussion
----	------	---	-----	------------

## 15. Re-Authorization & legislative Proposal

### 15. 1. funding shortfall for the HBP.

### 15. 2. Push back for a balance on funding – rural/urban.

### 15. 3. Include an inflation escalation factor – indexing for funding.

### 15. 4. Include a component for technology innovation- signal systems, pull-outs relative to autonomous vehicles

### 15. 5. Monitoring AV Start Act

### 15. 6. Monitor housing production goals to transportation funding proposals

### 15. 7. At-risk construction contract advertising for FHWA funded projects

### 15. 8. Direct subvention to local agencies as an option – pilot projects.

### 15. 9. Monitoring road user charge pilot program

### 15. 10. Fund sources for the other 2/3 of the need assessment such as VMT

### 15. 11. Identify or research alternative sustainable funding source for HTF

16	3:30	Plan for 2019 Agends	All	Brainstorming
----	------	----------------------	-----	---------------



**16. What other things do we want to work on?**

- 16. 1. Do-able items already identified**
- 16. 2. Emergency Response**
- 16. 3. A&I Clarificaiton on processes with state funds for hiring consultatnts**
- 16. 4. Changes to A&I ICRP audit**
- 16. 5. SB 137 State exchange program**
- 16. 6. At-risk PE rules from FHWA**
- 16. 7. SB 743 standardization – need consistency on VMT calcs**
- 16. 8. F-3 Instant On-line status tool.**

17	4:00	Meeting wrap-up, evaluation, next steps	All	Close out
----	------	---	-----	-----------