

Group Memory
Transportation Coop Committee

March 28, 2019

Next meeting: May 30, 2019	All meetings to be held at Terminal A – 2 nd Floor, Media Room, Sacramento Airport (unless otherwise noted)
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Agenda Committee

Ray Zhang
Patricia Chen
Panos Kokkas
Robert Newman

Desired outcome for May . 2019 meeting:

Report back on E4 and E5 – discussion of doables (1 hour?)
Review the entire list. Rick will work with the agenda committee to focus the discussion.

Desired outcome for future meeting(s)

- Presentation from Caltrans on what CT is lobbying for
- MIRE update – do we need a workshop? (Ray, added 1-18-2018)
- Do-ables List
- Bridge inspection team representative: discussion and interaction
- Discussion/presentation on D-4 and F-3 from doables list

Bin List & Great Ideas

Charter / PURPOSE - California Transportation Coop Committee serves to:

- Address transportation funding, procedural and legislative issues related to project delivery from a local perspective. (reviewed January 2019).
- Enhance the working relationship between cities & counties, COGs and RTPAs, Caltrans, CTC and FHWA. This extends to improving communication with all stakeholders. Collaboration is a key method. (reviewed January 2019)
- Spread information and improve access to all stakeholders through the use of technology. (reviewed January 2019)
- Partner with Caltrans and FHWA to improve efficiency and enhance the ability to meet all stakeholder needs. (reviewed January 2019)

Ground Rules:

Start on time. End on time or early.
Identify if you have to leave early and have an agenda item.
Consensus decisions. You must be able to live with it.
Keep side conversations silent.
Send alternate if you are not able to attend.

Upshot

These are the assignments made at the meeting. As new ones are added they will be appended to the list. As assignments are completed they will be lined out with a ~~strike through~~, but left on the list for one meeting. This will provide a running record of assignments made at these meetings.

From November 1, 2018

161	Miguel	Contact headquarters and present an update on the HQ guidance on PE at rick will be out.	1/24/2019 3/28/2019
162	Ray	A&I will work with Local Assistance to see if there is anything that can be done for ICAP under the existing contracts local agencies have with the SCO.	1/24/2019 3/28/2019 5/30/2019

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From January 24, 2019

164	Ray	Coordinate a conference call re: SCO/DOF and ICAP	2/7/2019
165	Ray	Obtain clarification on FTIP Amendments from FHWA from Miguel send out to the group. (See agenda item # 5)	2/7/2019 5/30/2019
166	Tom M	Convene a work group for cities and counties, Caltrans and FHWA regarding emergency relief program. Determine what is working and what is not working. Share best practices. Work with Jason Nutt, Phil Doudar, Robert Newman, Bob Baca, Keaton Browder, and Miguel Ramos, Chris Lee and Ron Berdugo.	3/28/2019 5/30/2019
167	All	Take the do-ables list back to your membership and ask them for specific projects that exemplify each of the problems for E4, E5. Is it a problem for us? What are the specific examples of this? Report back in March meeting (See agenda item # 8 from 3/28/19 meeting)	3/28/2019

From March 28, 2019

168	Ray	Provide feedback to the Caltrans SB-1 Office on the need for more inclusion of cities and counties and the CTC as data reporting systems are developed or rolled out. (See agenda item # 4.)	5/30/2019
169	John H	Convene working group to assist with developing implementation guidelines for at-risk PE approval. Members would be Ross M, Patricia C. Philip C and Miguel R.	5/30/2019
170	Lamin	Counties with 2017 storm damage projects need to know if there will be time extensions allowed. FHWA will be sending out clarification on this rumor. (See agenda item # 5) Send information to Tom M.	5/30/2019
171	Rodney	Inactive Obligation reports can be available to local and regional agencies. FHWA will send Ross M and John H and Patricia C a couple of versions to see if the format and content is what is needed. (See agenda item # 5)	5/30/2019
172	Ross M	Regarding doables list E4, Ross and Rick need to have a phone call with Phil Stolarski to discuss needed changes in the MOU. Report back on the outcome. (See agenda item # 8)	5/30/2019
173	Rick T	E5 – Rick will bring up this item at the upcoming PWOI Spring conference meeting and report back in May. Caltrans needs to know what the issue is – specifics needed. (See agenda item # 8)	5/30/2019

Critique from last meeting:

What went well	What Needs Improvement
Lunch and breaks Time management List of accomplishments Next year's work planning/load Attendance and participation	Doables list

Critique from this meeting:

What went well	What Needs Improvement
Involved DISCUSSION Table setuyp Good news and solved some problems	Need lunch. Need people to stay for the whole meeting. Be present for the presentations. Consider a ten or fifteen minute break.

1	9:00	Introductions	All	
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2	9:05	Ground Rules; Action Items; Review Agenda	Mike Halverson	Understand meeting process and status of action items / Discussion
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3	9:25	RTPA Update	Patricia Chen	Information Sharing
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Agenda Item 3. RTPA Update

- 3. 1. New excise tax rate goes into effect in June.
- 3. 2. SB-1: a lot of interest in making cycles a little longer if possible.
- 3. 3. Counties would like to loan out part of their apportionments.
- 3. 4. Draft target for the STIP will come out in June.
- 3. 5. Statewide local streets and Roads assessment – there is interest in having cities and counties take over the funding for this.

4	9:45	CTC Update	Robert Nelson	Information Sharing
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Agenda Item 4. CTC Update

- 4. 1. 2020 program cycle has been kicked off – goal is to build off of the first cycle.
- 4. 2. Next workshop will be April 30 in Sacramento – includes local partnership program and funding presentation. May 14, workshop will be in San Diego.
- 4. 3. Trade corridor and congested corridors program will be later in the year.
- 4. 4. Local Streets and Roads program has opened up – submittals due by May 1 for adoption in June.
- 4. 5. We had 505 participants in recent technical training. 72% of cities and 90% of counties participated.

- 4. 6. Fiscal Year summary report is available on the CTC Local Streets and Roads website.
- 4. 7. Comment from group: We would like to be involved with the Caltrans in discussions and development of information systems and data collection. We need access to the data. Caltrans will provide feedback to the SB-1 office. (see upshot # 168) Caltrans IT needs to provide access for reports. We would like to have CTC involved as well.

5	10:00	FHWA Update	Miguel Ramos	Information Sharing
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Agenda Item 5. FHWA update

- 5. 1. Guidance is out for local agencies using a IDIQ for \$2 million or less for contracts –
- 5. 2. We have \$95 million new money for California for ER.
- 5. 3. Counties with 2017 storm damage projects need to know if there will be time extensions allowed. FHWA will be sending out clarification on this rumor. (see upshot # 170) Per FHWA today, there has been no change to the process.
- 5. 4. Inactive Obligation reports can be available to local and regional agencies. FHWA will send Ross M and John H a couple of versions to see if the format and content is what is needed. (see upshot # 171)

6	10:20	Caltrans Update and HSIP / HBP Committee Update	Robert Peterson	Information Sharing
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Agenda Item 6. Caltrans update

- 6. 1. Jim Davis is acting as special advisor to the Director.
- 6. 2. Nabila Abi-Rached is the new Statewide SB-1 Program Manager. Gary Guterrez is Local Assistance SB-1 Program manager.
- 6. 3. Mike Beauchamp is now director for D-8.
- 6. 4. Planning Division has a new acting division chief – Ryan Dermandy
- 6. 5. Brand new information system now available. A thirty day notice has been sent to regional agencies – SB-1 and ATP project quarterly report is available on-line. Project information is pre-populated.
- 6. 6. HSIP meeting this afternoon will focus on funding. For Cycle 10 project submittals, safety plans will be recommended. By cycle 11, safety plans will be required.
- 6. 7. Bridge Program now has funds and delivery management report in final draft. There are still funds available.

6. 8. Bridge update:

Highway Bridge Program

- Local agencies should submit RFA's for their current year programmed bridge projects. There are about \$40 million of Off System funds and \$123 million of On System funds still available.
- The HBP was just financially constrained last week and demand remains high. Prior to constraining the program, there was a demand of \$423.7 million in FFY the current fiscal year, FFY 18/19. The programming level is \$292.2 million, therefore \$131.5 million was pushed into 19/20.
- Expedited Project Selection Procedures (EPSP) and Post Programming opened April 1, so funding from all 4 federal fiscal years can potentially advance into the current year for authorization/obligation.
- A new HBP Office Bulletin has been developed to address HBP funds management and Delivery Management. It should be posted on the DLA webpage soon.
- HBP forms from the Local Assistance Program Guidelines (LAPG) are being converted to fillable documents that will be available through Caltrans Electronic Forms System (CEFS). We are completing final changes and should be available soon.
- State mandate for all websites to be ADA compliant. The HBP webpages will have all unnecessary information removed to meet a June 30, 2019 deadline. After this date, if something is no longer on the website and you need a copy of a document, contact an HBP manager for help.

6. 9.

7	10:30	ICAP/ICRP Update	Tom Mattson / A&I	Information Sharing / Discussion
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Agenda Item 7. ICAP / ICRP update

7. 1. A&I recently provided support for an audit by DOF. A&I will be working with DOF to ensure that DOF can work effectively with local agencies on county audits.
7. 2. There is expertise in the State Controller's Office for ICAP but they have not responded to CT yet. CT will continue reach out to SCO.
7. 3. Risk assessment plan for next fiscal year is under development and will yield the audit list.

8	10:45	Doables Update	Rick Tippet	Discussion: E4 - Excessive analysis required for non impacts (such as sign placement or overlays) and E5 - Staff turnover & Staff change Don't always accept each other's clearances Conflicting responses between different reviewers, and between Local Assistance and HQ
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Agenda Item 8. Doables List discussion

Discussion items

E4 - Excessive analysis required for non impacts (such as sign placement or overlays) and

E5 – Staff turnover & Staff change

Don't always accept each other's clearances

8. 1. Conflicting responses between different reviewers, and between Local Assistance and HQ
8. 2. Outcome: We still need to review our entire list to identify items needing action and follow-through. (see upshot # 167) Identify the items we can do something with. We need to work our way through the list. Decide how we will break the list up. We need to get through the list and see what items remain.
8. 3. Re: E4, we need to fix the MOU. Ross and Rick need to have a phone call with Phil Stolarski to discuss needed changes in the MOU. (see upshot # 172)
8. 4. Re: E5 – Rick will bring up this item at the upcoming PWOI Spring conference meeting and report back in May. Caltrans needs to know what the issue is – specifics needed.

9	11:15	Bridge Inspection Update	Dolores Valls / Erol Kaslan	Information Sharing / Discussion
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Agenda Item 9. Bridge Inspection

9. 1. Bridge inspections have been done for ninety years.
9. 2. LA County does its own routine inspections.
9. 3. Inspection reports have been changed to reflect MAP 21 requirements. We are moving to the FHWA Good-Fair-Poor system.
9. 4. Eligibility requirements come from Local Assistance. Once you have a bridge eligible for funding, future analysis will not change the eligibility – but it can change the scope or strategy.
9. 5. FAST Act has added new heavy vehicles. Load ratings are being reviewed. CT is reviewing load ratings for 900 bridges every quarter. This will be completed by the end of 2020. Bridges are inspected every 2 years. Under-water inspections are every 5 years.

10	11:30	FAST Act § 1440 At-Risk Project Pre-Agreement Authority for Preliminary Engineering	FHWA	Information Sharing / Discussion
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Agenda Item 10. FAST Act § 1440 At-Risk Project Pre-Agreement Authority for Preliminary Engineering

10. 1. PE At Risk guidance came out two months ago.
10. 2. Projects may not advance beyond PE before completing the environmental process
10. 3. Does not waive FAHP requirements except for allowing the reimbursement if PE costs incurred prior to project authorization.
10. 4. Participation by local agencies would be helpful.

- 10. 5. Outcome: Caltrans wants to start a working group to assist with developing implementation guidelines for at-risk PE approval. (see upshot # 169) Members would be Ross M, Patricia C. Miguel R and John H. (the lead)
- 10. 6. We have \$95 million for ER.
- 10. 7. Counties with 2017 storm damage projects need to know if there will be time extensions allowed. FHWA will be sending out clarification on this rumor. (see upshot # 170) Per FHWA today, there has been no change to the process.

11	12:00	Strategic Highway Safety Plan	Robert Peterson	
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Agenda Item 11. Workshops

SHSP Workshop dates and agenda

- April 10: Sacramento - DoubleTree, 2001 Point W Way, Sacramento, 95818
- April 11: San Francisco Bay Area - Clarion, 1050 Burnett Avenue, Concord, 94520
- April 12: Redding - City Hall Community Room, 777 Cypress Avenue, Redding, 96001
- April 23: San Diego - Holiday Inn San Diego Bayside, San Diego, 92106
- April 24: Greater Los Angeles Area - DoubleTree, 222 N Vineyard Avenue, Ontario, 91764
- April 25: Fresno - Radisson, 1055 Van Ness Avenue, Fresno, 93721

Agenda or all workshops

8:30 – 9:15 a.m.: Welcome / Overview

9:15 – 9:45 a.m.: Statewide Collision Data

9:45 – 10:15 a.m.: Regional Data Overview

10:15 – 11:30 a.m.: Safety Strategy Session – Drivers & Passengers, Safer Infrastructure, Vulnerable Users, Safer Vehicles and Emergency Response

11:30 a.m. – 12:00 noon: Report Out and Closing

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