



LOCAL AGENCY FHWA TITLE VI ADDITIONAL FOLLOW-UP PART II



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Mission: “Provide training and guidance to improve stakeholder processes.”

Vision: “Strengthen partnerships and Civil Rights through excellent customer service and user-friendly communications.”

Title VI Assurances in Contract Documents and Agreements

[FHWA Form 1273](#)

- Required to be included in all Federal Highway Administration (FHWA) CONSTRUCTION contracts and subcontracts of \$10,000 or more
- Allows enforcement of Title VI and other non-discrimination requirements

[Exhibit 4-C: Master Agreement \(MA\)](#)

- Local agencies sign assurances as part of the MA
- Conform to Caltrans Local Assistance Procedures Manual and the Local Assistance Program Guidelines

[Exhibit 4-D Program Supplement Agreement \(PSA\)](#)

- Each project includes the local agency's reaffirmation of the nondiscrimination assurances contained in the MA

[Local Assistance Procedure Manual \(LAPM\)](#)

Changes in Title VI Required Assurances

- ❑ [DOT U.S. Order 1050.2A](#) – Required to attach Appendix A-E to comply with Title VI provisions
- ❑ [APPENDIX A-E of the Title VI Assurances](#)
- ❑ [FAQs - Appendix E of the Title VI Assurances](#) – Effective September 17, 2020, all LPAs are required to insert Appendix E of the Title VI Assurances in each federal-aid contract

NOTE: These changes are for Federal Highway Administration (FHWA) funds only.

[Local Assistance Procedure Manual \(LAPM\), Chapter 9: Title VI](#)

Title VI Complaint Process

Caltrans Office of Civil Rights (OCR) Process

- All FHWA Title VI complaints received by a local agency are to be forwarded to Caltrans to be submitted to FHWA Division Office

Title VI Complaints Processed Under the Federal Highway Administration (FHWA)

- All complaints filed with Caltrans will be forwarded to FHWA

Title VI Complaints Processed Under the Federal Transit Administration (FTA)

- Title VI complaints filed with Caltrans in which Caltrans is named as the Respondent will be investigated by Caltrans

[\(23 CFR 200\)](#)

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**Thank you for participating in
today's Title VI additional
follow-up part II webinar.**