

# PMPC Executive Committee (EC) Meeting Minutes

Date: April 20, 2023  
Time: 10:00 am-12:00 am  
Location: Webex Meeting

---

**Facilitator:** Tom Pyle

**Attendees:** Tom Pyle, Tim Greutert, Sudhakar Vatti, Brandon Milar, Raymond Tritt, Charley Rea, Ian Sun Chee Fore, Hadi Nabizadeh

---

1. Call to Order
2. Action Items
3. Urgent Issues
  - a. Additional Members in WGs
    - i. Tom – Expect the WG member to gather information and bring it back to the meeting; Guests can be invited to WGs.
    - ii. Charley supports Tom’s position.
    - iii. Tim – Need a member with pavement design background. Get insights from design.
    - iv. Ray – Bring design at a critical step of their review.
    - v. Tom – Have a design reviewer at critical milestones.
    - vi. **Action Item:** Hadi send a response to Cathrina (Bring experts to the meeting and collect information, keep the number of members at a certain level, members can be swapped if needed.) **DONE**
  - b. HMA Acceptance Scoping Document
    - i. Tom – Comments by Tom Pyle on the SD were presented to and discussed by EC members; This SD and SPF SD repeat each other; Use data from SPF; Move SPF faster.
    - ii. Tim – Provide a consolidated response to ATG.
    - iii. Charley – The asphalt industry looks forward to receiving a response from EC.
    - iv. Brandon – How to manage less than 2250; Speed up SPF; Discuss it directly with ATG in a meeting.
    - v. Tom – Need to properly address the number of hours to achieve the goals;
    - vi. EC concurred to send consolidated comments to ATG and attend the ATG meeting on Friday, April 21, 2023.
    - vii. **Action Item:** Hadi sends EC comments to ATG. **DONE**
    - viii. **Action Item:** EC attend and discuss it with ATG/STG in a meeting. **DONE**
4. Sponsor Meeting Recap
  - a. Tom – In-person meeting at HQ; Check Cory and Donna availability for the October meeting
  - b. Tim – Very productive meeting; Happy with the outcome
  - c. Vatti – Well-prepared for the meeting and good discussions;
  - d. Charley – Good discussions with SP;
  - e. Tom – Patching Materials for emergency works; Directors Order; Suggest putting together a committee or working group on patching materials; Learn other states practice.

- i. Tim – No AML for asphalt patching materials and there is for concrete pavement; Joint Industry-Caltrans meeting;
    - ii. Tom – Get feedback in the Region managers meeting.
    - iii. Tom and Tim discuss this offline.
    - iv. Need for a guideline on patching materials and practices
  - f. **Action Item:** Hadi will check Cory and Donna calendar for an in-person meeting in October.
  - g. **Action Item:** EC and ATG work on improved patching materials.
5. Open Discussion
6. Next meeting date, topics, action list and meeting evaluation
7. Action Items:
  - a. Hadi send a response to Cathrina (Bring experts to the meeting and collect information, keep the number of members at a certain level, members can be swapped if needed.)  
**DONE**
  - b. Action Item: Hadi sends EC comments to ATG. **DONE**
  - c. Action Item: EC attend and discuss it with ATG/STG in a meeting. **DONE**
  - d. Action Item: Hadi gets status updates on PDR SD.
  - e. Action Item: Hadi looks for a way to better tracking of SD
8. Upcoming meetings:
  - a. Presentation by OCCS on Specs Revision Cycle: May 1, 2023, 11:00 am – Noon
  - b. Next 1-hour EC meeting: May 4, 2023, 9:00am – 10:00 am
  - c. EC+ATG Quarterly Meeting: May 18, 2023, 8:30 am – 10:00 am
  - d. Next EC Meeting (Post EC+ATG Meeting): May 18, 2023, 10:00 am – NOON

For PMPC meeting minutes please visit:

- EC Meetings: [Pavement & Materials Partnering Committee \(PMPC\) Meeting Minutes | Caltrans](#)
- ATG Meetings: [Asphalt Task Group | Caltrans](#)
- CTG Meetings: [Concrete Task Group | Caltrans](#)