

# PMPC Executive Committee (EC) Meeting Minutes

Date: February 01, 2024

Time: 9:00 am-10:00 am

Location: Webex Meeting

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Attendees: Tom Pyle, Charley Rea, Jeremy Peterson-Self, Brandon Milar, Tim Greutert, Sudhakar Vatti, Hadi Nabizadeh

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1. Call to Order
2. Action Items from the last meetings
  - a. **Action Item:** Hadi to update the PMPC Org Chart.
3. Document Status Update
  - a. **Action Item:** Jeremy to send his comments on the Concrete Sustainability and Performance Roadmap in a few weeks; being reviewed by the editorial team.
4. Urgent Items
  - a. None
5. Open Discussion
  - a. EPD
    - i. The SD will be sent to the EC for review in a few days.
    - ii. Only ATG and CTG chairs will be signing the SD. They are responsible for providing progress updates to their TGs.
    - iii. Industry lead should be selected by the industry members of the WG.
    - iv. Communication with the industry members (i.e., kickoff meeting) should be done ASAP (not wait for EC to review and approve the SD).
    - v. The working group presents monthly updates to the EC; at minimum, WG chair and industry lead present progress updates to the EC during the EC monthly meetings.
6. Next meeting date, topics, action list, and meeting evaluation

## 7. Action Items:

### Upcoming Meetings:

- PMPC EC+CTG – February 22, 8:30 am – 10:00 am
- PMPC EC (Post EC+CTG) Meeting – February 22, 10:00 am – 12:00

Website: [Pavement and Materials Partnering Committee | Caltrans](#)

For all meeting minutes please visit:

- EC Meetings: [Pavement & Materials Partnering Committee \(PMPC\) Meeting Minutes | Caltrans](#)
- ATG Meetings: [Asphalt Task Group | Caltrans](#)
- CTG Meetings: [Concrete Task Group | Caltrans](#)