



Pavement & Materials Partnering Committee (PMPC) Charter

<p>Background</p>	<p>During the development or modification of roadway specifications and test methods, it is important to engage material suppliers, contractors, and other external stakeholders for input regarding the viability of proposals as well as emerging technology and materials.</p> <p>The Pavement & Materials Partnering Committee (PMPC) is created as a collaborative effort by the California Department of Transportation (Caltrans) with the construction industry (Industry) to review and propose improvements to Caltrans roadway construction specifications, and test methods for aggregate, asphalt, and concrete materials. The PMPC adheres to all the provisions of the Rock Products Committee as referenced in Public Resource Code, section 42704.</p> <p>This effort supports Caltrans' mission to provide a safe, sustainable, integrated, and efficient transportation system to enhance California's economy and livability. This effort also enhances transparency, accountability, collaboration, communication, and empowerment.</p>
<p>Purpose</p>	<p>The PMPC provides a forum for Caltrans to coordinate efforts with Industry to review and propose improvements to construction standards.</p>
<p>Goals</p>	<p>The PMPC strives to improve roadway construction specifications and test methods by:</p> <ol style="list-style-type: none"> 1. Providing an opportunity for Caltrans and Industry to jointly identify and examine issues and propose solutions regarding specifications, and test methods. 2. Exchanging information about new or emerging technology, test methods, and best practices that may result in improvements in safety, durability, and cost savings that will ultimately benefit taxpayers and transportation system users. 3. Aligning California paving and material practices with Caltrans' goals of stewardship, efficiency, and sustainability.



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Members	<p>The PMPC is sponsored by the Deputy Directors of Maintenance and Operations and Project Delivery.</p> <p>The PMPC Steering Committee consists of the Caltrans Division Chiefs for Maintenance, Construction, and Engineering Services.</p> <p>The PMPC Executive Committee consists of the Principal Engineers who maintain the Department’s paving and materials policies and standards and representatives of the primary California concrete and asphalt paving and materials associations. The Executive Committee keeps tasks moving and resolve issues.</p> <p>For the Executive Committee, Caltrans’ members will be:</p> <ul style="list-style-type: none">• State Pavement Engineer (Chair)• State Materials Engineer• State Bridge Engineer• Assistant Chief, Division of Construction <p>Industry members on the Executive Committee will be association representatives from:</p> <ul style="list-style-type: none">• The California Asphalt Pavement Association (CalAPA)• The California Construction and Industrial Materials Association (CalCIMA) <p>The Industry members on the Executive Committee must be confirmed by the PMPC sponsors.</p> <p>Other members of the PMPC will include Caltrans and Industry representatives who work on any of the groups below the Executive Committee. All other members of the PMPC are approved by the Executive Committee.</p>
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Frequency of Meetings	<p>The PMPC Executive Committee meetings will be held monthly or as deemed necessary by the PMPC Executive Committee.</p> <p>The meetings will:</p> <ul style="list-style-type: none">• Have a set agenda.• Agenda items will focus on specifications or test method issues that either have a significant impact on either Caltrans and/or the Industry or are deemed to be at an impasse within the PMPC• Agenda items can be brought to the partnering meeting by any of the PMPC Executive Committee members.• Seek to resolve issues under discussion.• Discuss Caltrans' and Industry's perspectives on significant PMPC issues under discussion or are considered at an impasse.• Discuss progress made on outstanding issues.• Share strategic direction related to Caltrans pavement and materials policies, standards, and Industry's perspective on the strategic direction.• Review PMPC processes and discuss ways to improve processes. <p>Meetings shall be documented with minutes and distribute to all attendees.</p> <p>Once per quarter, the PMPC Executive Committee Meeting will be expanded into a formal facilitated quarterly partnering meeting and include the PMPC Steering Committee. These quarterly meetings will be used to enhance partnering efforts between Industry and Caltrans.</p> <p>In addition, the PMPC sponsors will attend the first meeting of the calendar year.</p>
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<p>Roles and Responsibilities</p>	<p>The roles and responsibilities of all PMPC members are as follows: Adhere to the PMPC Standard Operating Procedures as adopted by the Executive Committee.</p> <ul style="list-style-type: none"> • Attend meetings and participate fully. • Ensure that activities of the PMPC are consistent with the purpose and goals. • Support the work of the PMPC task groups, subtask groups and workgroups. • Resolve disputes that may occur within the task group, subtask group or workgroup level by utilizing partnering principles. • Recommend and review scoping documents for examining issues and proposing solutions regarding construction standards. • Recognize and celebrate the successes that result from PMPC collaboration. <p>The PMPC Executive Committee shall establish working groups through the approval of scoping documents.</p> <p>In addition to the above, Caltrans PMPC Executive Committee members will:</p> <ul style="list-style-type: none"> • Provide guidance to Caltrans task group participants. • Provide guidance on workload and priorities. • Ensure task group activities are properly tracked and reported. • Develop agendas and expected outcomes for quarterly PMPC task group meetings. • Report to and inform the Sponsors and Steering Committee on PMPC activities. • Appoint a Single Focal Point from Caltrans who will assist the PMPC members with the PMPC activities. <p>In addition to the above, Industry PMPC Executive Committee members will:</p> <ul style="list-style-type: none"> • Be authorized to speak on behalf of the concrete and asphalt paving and materials industries and construction materials and construction trade associations. • Disclose any conflicts of interest. • Support the work of the PMPC and facilitate dissemination of pertinent PMPC-related information to interested parties. • Provide guidance to Industry task group participants.
<p>Sponsors</p>	<p>The committee is sponsored by the deputy directors of Project Delivery and of Maintenance and Operations, who provide general guidance and strategic direction.</p>




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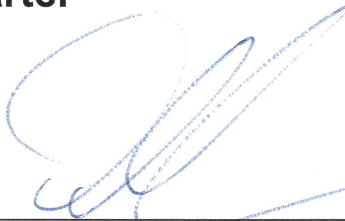
Decision Process	<p>The PMPC supports the Caltrans constructions standards development process. The PMPC serves the function of receiving stakeholder input, disseminating information, and recommending solutions to issues.</p> <p>Disputes within the subtask and task groups are elevated in a timely manner to the PMPC Executive Committee and, if necessary, to the PMPC Steering Committee. The details of specific decision processes of the PMPC are detailed in the Standard Operating Procedures.</p> <p>While the intent is to reach consensus, final decisions on the development or modifications of construction standards are Caltrans' responsibility.</p>
Amendment	<p>This charter may be adjusted as needed. The PMPC sponsors and members will review it at least once every two years to ensure it remains relevant to the PMPC activities.</p>




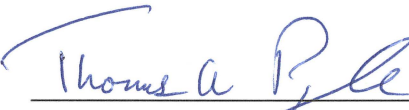
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Executive Committee Approvals

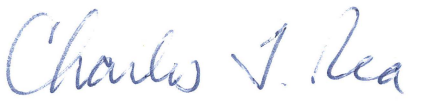
 2/15/18
Date
MARK SUCHANEK
Acting State Pavement Engineer
Division of Maintenance

 2/15/18
Date
DANIEL H. SPEER
State Materials Engineer
Division of Engineering Services-
Materials Engineering and Testing Services

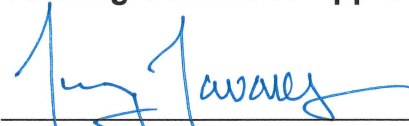
 2/15/18
Date
THOMAS A. OSTROM
State Bridge Engineer
Division of Engineering Services-
Structure Policy and Innovation


 2-15-18
Date
THOMAS A. PYLE
Assistant Chief, Division of Construction
Division of Construction

 02/15/18
Date
RUSSELL W. SNYDER, CAE
Executive Director
California Asphalt Pavement Association

 2/15/18
Date
Charley Rea
Director of Communications & Policy
California Construction and
Industrial Materials Association


Steering Committee Approvals

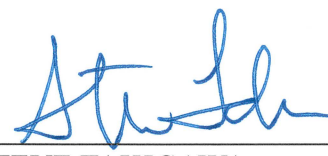
 2/15/18
Date
TONY TAVARES
Chief, Division of Maintenance

 2/15/18
Date
MICHAEL D. KEEVER
Chief, Division of Engineering Services

 2/15/18
Date
RACHEL FALSETTI
Chief, Division of Construction

Sponsor Approvals

 2/15/18
Date
KARLA SUTLIFF
Deputy Director
Project Delivery

 2/15/18
Date
STEVE TAKIGAWA
Deputy Director
Maintenance and Operations