PMPC Executive Committee (EC) Meeting Minutes

Date: August 18, 2022
Time: 10:00 am - NOON
Location: Webex Meeting

Facilitator: Tom Pyle
Attendees: Tom Pyle, Raymond Tritt, Charley Rea, Ian Sun Chee Fore

1. Call to Order
2. Action Items from 08/04/2022 EC meeting:
    a. To finish SOP
3. Urgent Issues
    a. SOP Updates – **Action Item:** Ian will incorporate all the new additions and remediate and upload
4. EC+ATG Meeting Recap
    a. Charley
        i. In the discussion, difficult to tell at times if only talking about in-place recycling or more broadly about recycling (RAP, RAS, fly ash, returned concrete, etc.)
        ii. Great to hear about reaching out to Tony Dang
        iii. How to best use EPD – looking forward to hearing more.
    b. Ray – evaluation of data collection from the pilot projects
    c. Tom
        i. EPD – how to leverage them in recycling is a big unknown – how to incorporate them into our strategies
        ii. Impasse on Binder Content – (Charley) A general comment that there may be more than one type of dispute; those that are more related to the scope or direction of a work group project, versus those that may be having a more practical impact on suppliers and contactors and, ultimately, Caltrans projects.
            1. A decision document is needed
5. EC+UCPRC Meeting Recap
    a. Charley - John Harvey – different strategy on EPD
6. Review CTG Monthly and Bin List Discussion/Scoping Documents
    a. EC would like the CTG to go over the monthly update and bin list in September. The reason is that the CTG is much more knowledgeable on what actually needs to be accomplished. They are closer to the work and needs. It is not the place for the EC to manage the items of work or prioritize them. The EC is in place to allocate resources to accomplish the work, but not to select the actual work. That is what the Office Chiefs and industry are to hammer out.
7. Next meeting topics to focus on
    a. Collaboration with Sustainability
8. Open Discussion:
    a. Ray - Mentoring new members on the PMPC committee and how it works
        i. Tom – in a future update on the SOP – a mentor (a peer member – i.e. New EC member would be mentored by an EC member) to be assigned to new members process

1. Check list – structure; scoping documents, meetings, meeting minutes, action items – status,

Next 1-hr EC Meeting: September 1, 2022, 9:00 am – 10:00 am
Quarterly EC+CTG Meeting: September 18, 2022, 8:30- 10:00am
EC (Post EC+CTG) Meeting: September 18, 2022, 10:00-Noon