

# District 8 Outreach On-Call Contract for Environmental Biological Services

October 31, 2022  
3:00 PM-4:00 PM  
District 8 – Webex

## Agenda

3:00 PM	Purpose of the Outreach and Introductions
3:05 PM	Contract Overview
3:15 PM	Small Business Program
3:25 PM	Calmentor Program
3:35 PM	DPAC: A&E Negotiation Phase Deadlines (YouTube)
3:50 PM	Submit Questions and Networking Session
4:00 PM	Response to Questions and Adjourn

## Introductions

Role and Title for Participating Caltrans Team Members:  
Contract Manager – Patricia Ordaz  
Small Business – Shanae Pharaoh  
Calmentor Liaison – Marta Uranga  
Env Division Manager – Nancy Frost  
Assistant Contract Manager – Roselle Pining

## Purpose of this Outreach

Contract Overview  
Information Sharing  
Questions and Answers Session  
Networking & Partnering Opportunity

## Sign-in Chat Box

Please indicate:  
Name of company  
Contact info (phone number/email) for networking purposes  
Prime or Sub  
Optional - Affiliations and Certifications (such as DBE)

## Disclaimer

All information presented in this outreach event does not constitute a solicitation or offer of any contract with Caltrans.  
The scope of work, duties, personnel requirement, contract amount, schedule, and all aspects of the contract are NOT final.

Information provided is preliminary and subject to change.

### **General Information Environmental Biological Services**

Location: District 8

Counties of San Bernardino and Riverside

Scope: The Consultant shall perform professional and technical services required for Biological Services on an “as-needed” basis to support of the Department of transportation (Caltrans), Division of Environmental.

Estimated Contract Value: \$4,300,000

Duration: Contract term is 5 years

Goals: There will be a DBE contract goal (TBD)

Replacement to the existing Contract 08A3125

### **Scope of Services**

Types of services include but are not limited to:

Studies of endangered, threatened, rare, proposed, and candidate species. These studies shall include, but not be limited to, surveying, identifying, monitoring, sampling, transplanting, trapping, restoring and mitigation of impacts.

Wetland delineation.

Construction monitoring.

Mitigation implementation monitoring.

Biological technical documents.

Habitat Conservation Plan compliance and consistency documents.

Jurisdictional waters permit applications.

### **EXCLUSION OF WORK**

Existing and future project specific and multiphase contracts.

The direct and/or indirect supervision of, and/or the performance of, any work task that is subject to federal and/or state prevailing wage law.

### **Consultant Personnel Classifications**

All personnel requirements will be specified on the advertised scope of work.

The Department’s expectation is that the submitted SOQs contain personnel that meet the minimum requirements specified in the advertisement for all classifications including, but not limited to, educational requirements, certifications, licensing, experience, and any other requirement as specified in the Request for Qualifications (RFQ) advertisement.

### **Summary of General Personnel Requirements:**

Detailed qualifications for each position will be identified in the advertised RFQ.

### **Consultant Contract Manager-**

Shall have a minimum of five (5) years of responsible experience performing the duties as a contract manager for similar Biological Services contracts.

Shall have a documented minimum five (5) years of demonstrated experience acceptable to Caltrans in performing Biological Services work. Any advanced degree in biology or a related field may be substituted for three (3) years' experience. Shall be an employee of the prime Consultant.

**DBE/Small Business**

This contract will have a DBE goal: TBD

Estimate goal: 8 – 17%

A voluntary goal of 25% for Small Business Participation highly encouraged.

**Tentative Schedule**

Advertisement	Late November to Early December 2022
SOQ Due	30 Calendar days after advertisement
Interview	Approximately 7 to 10 Business days after SOQ due date
Negotiation	Must submit a Complete Financial Package (RADs and RFDs)
Award and Execution	Dependent on Complete Financial Package Submittal

**Small Business Program Overview**

For presentation details, contact:

Shanae Pharaoh

District Small Business Liaison Caltrans District 8 [shanae.pharaoh@dot.ca.gov](mailto:shanae.pharaoh@dot.ca.gov)

**A&E Calmentor Program**

Caltrans District 8 | Consultant Services Unit Marta Uranga, CSU Branch Chief [Marta.Uranga@dot.ca.gov](mailto:Marta.Uranga@dot.ca.gov)

10/31/22

**Calmentor Program – Goal/Background**

Goal: Increase the pool of small A&E business participation in transportation projects

Senate Bill 103: Mandated the increase of procurement opportunities for Small Business (SB), Disadvantaged Business Enterprise (DBE) and Disabled Veterans Business Enterprise (DVBE) and created outreach programs and activities such as the Calmentor Program

Calmentor Steering Committee is formed by 11 members (four large firms, four small firms, one member from Districts 7, 8, and 12); ready to reach out to you to make this program successful

Large and small firms pair up into a mentorship agreement; builds relationships between both large and small firms

Voluntary Program through acceptance and screening of completed applications from mentors and protégés

**A&E Calmentor Program Mission Statement**

The mission of the Calmentor Program is to increase the pool of small firms participating in transportation projects by providing them opportunities to network and partner with larger, established firms.

## **Calmentor Program - Benefits**

Large firms – Increased goals (DBE/DVBE) are being reached and provides support to small businesses

Small firms – Increase potential growth, familiarize with Caltrans operation/process in order to be awarded A&E contracts

Large and Small firms – Economic growth in our communities

## **Calmentor Program - Events**

### **Calmentor networking event held bi-annually**

Location rotates between Districts 7, 8, 12

### **Events published at:**

LinkedIn

American Council of Engineering Companies

Small Business Council

Other Caltrans Outreach events

### **Purpose:**

Meet District Executive staff, meet the Calmentor Steering Committee members, and receive information about upcoming A&E contracts

Hear from you (consultant community) likes/dislikes

## **Calmentor Program – Contact Us**

Email: [d7.ppm.consultant.services.unit@dot.ca.gov](mailto:d7.ppm.consultant.services.unit@dot.ca.gov)

LinkedIn: <https://www.linkedin.com/groups/12285931/>

How We Can Help:

Request overview information about program

Request applications

View Mentor/Protégé active list

How to pair up

## **Division of Procurements and Contracts (DPAC)**

For information and procedures on Caltrans A&E contracts, visit the Division of Procurements and Contracts (DPAC) website:

<http://www.dot.ca.gov/hq/dpac/aeinfo.htm>

<https://dot.ca.gov/programs/procurement-and-contracts/ae-contract-information>

A&E Negotiation Phase Deadlines [https://youtu.be/mGgVEnUJ\\_S8](https://youtu.be/mGgVEnUJ_S8)

Inquiries: [AE.customer.service@dot.ca.gov](mailto:AE.customer.service@dot.ca.gov)

## **Question and Answer Session**

Please post questions in the chat.

Outreach information including questions and answers will be posted on DPAC A&E website.

<http://www.dot.ca.gov/hq/dpac/aeinfo.htm>

**Networking**

Time to meet and connect with fellow conference attendees to establish subcontracting and partnering connections.

Participant Name (Plan to be a Prime or Sub)

Firm, Affiliations and Certifications