

**LOCAL AGENCY OBLIGATION PLAN
INSTRUCTIONS FOR AB 1012 – CYCLE 17**

**** Please do not change, alter or modify the template provided ****

1. **District** – Enter the appropriate Caltrans District number.
2. **MPO/RTPA** – Enter the name of the responsible Metropolitan Planning Organization or Regional Transportation Planning Agency.
3. **Local Agency** – Enter the name of the Local Agency responsible for the project.
4. **Project Number** – Enter the project number in the following format:
STP 1234(567).
 - May be completed by the Caltrans District Local Assistance Engineer.
 - If project number is not known, provide the project FTIP or PPNO number.
5. **Project Location** – Provide the location of the project such as street name, highway, cross-street, etc.
6. **Project Scope/Description** – Provide scope of the project and a brief description.
7. **Planned Date of Obligation from 04/01/16 to 09/30/16** – Enter the date when the project will be obligated from 4/1/2016 to 9/30/2016. Enter the date in the following format: MM/DD/YY.
8. **RSTP \$** (actual dollars) – Enter the RSTP dollars being obligated for each project (for this transaction only).
9. **CMAQ \$** (actual dollars) – Enter the CMAQ dollars being obligated for each project (for this transaction only).
10. **BRIDGE \$** (actual dollars) – Enter the Bridge dollars being obligated for each project (for this transaction only).
11. **HSIP \$** (actual dollars) – Enter the HSIP dollars being obligated for each project (for this transaction only).
12. **SRTS \$** (actual dollars) – Enter the SRTS dollars being obligated for each project (for this transaction only).
13. **Federal STIP \$** (actual dollars) – Enter the total Federal STIP dollars being obligated for each project (for this transaction only). Do not include projects with state only funding.
14. **Federal ATP \$** (actual dollars) – Enter the total Federal ATP dollars being obligated for each project (for this transaction only). Do not include projects with state only funding.
15. **Total Federal Obligation** – The column will auto fill.

16. **Remarks** – Enter comments or additional information. Provide contact names and their phone numbers or email addresses for any questions we may have.