

# INSTRUCTIONAL FORM

Attachment B

## POST & BID POSITION ANNOUNCEMENT Bargaining Units 1, 4 and 11

1. Reference #: 04-2-0391 2. Position Number: 904-241-3175 3. Date of Posting: April 20, 2012
4. Classification: Transportation Engineer Technician (TET) 5. Salary Range: \$3262 - 4766
6. Pay Differentials That Apply To Position: May apply
7. Working Hours Of Position 7:00 AM to 3:45 PM
8. District/Division: 04/Design North Section: Engineering Services – I Geographic Location: San Francisco, CA  
(If selected and the position requires a relocation, the Department will NOT provide relocation assistance.) **Determination for relocation will be made by Hiring Supervisor.**

9. **Specific Qualifications and Requisite Skills Required:** (Attach a separate sheet if additional space is needed.)

- A. Minimum Qualifications per the Classification Specifications (BU1 & 4 only) (Education and or Experience):

<http://www.dpa.ca.gov/textdocs/specs/s3/s3175.txt>

- B. Technical & Professional Skills & Abilities:

*This position requires the knowledge and the ability to apply basic engineering mathematics. The incumbent must be able to understand the operation of precision testing equipment.*

- C. License and/or Certification Requirements:

*The incumbent will be trained for acquiring different CTM Test certifications.*

- D. Physical Abilities to Perform Essential Functions:

*An ability to carry 50 lbs. test sample sacks.*

- E. Other Departmental Requirements:

*A willingness to work in the environment that is subject to dust and fumes, and during peak construction seasons vacation may be restricted, and/or overtime may be needed to complete tests.*

- F. Duty Statement/Description of Duties: **See attached**

10. Final Date and Time for Receiving Bid: **May 4, 2012 by 5PM, COB**

11. Where to Obtain Bid Form: <http://www.dot.ca.gov/hq/jobs/postandbid/postandbidmain.htm>

12. Submit Bid to:

Name: Richard Chan  
Address: 111 Grand Ave., 8<sup>th</sup> Fl (Mail St# 9J) Oakland CA.  
Telephone Number: (510) 286-5881  
FAX Number: (510) 286-4839  
E-mail Address: Richard\_Chan@dot.ca.gov

13. Window period employee must be available for contact (**Unit 1&4 Only**): From: \_\_\_\_\_ To: \_\_\_\_\_  
(If selected, you must report in no less than 14 calendar days unless agreed otherwise by current and hiring supervisor and start date must be within 30 calendar days.)

14. Expected Reporting Date To Position (**Unit 11 Only**): **No later than May 21, 2012**  
(If selected, you must report on the reporting date above unless agreed otherwise by current and hiring supervisor.)

