

Trinity County Transportation Commission

Overall Work Program

**For The
Annual Transportation Planning Program
For Fiscal Year 2009/10**

Adopted:
April 21, 2009

Approved:



Carl A. Bonomini, Executive Secretary
Trinity County Transportation Commission

OVERALL WORK PROGRAM Fiscal Year 2009/10

PURPOSE AND NEED

The annual Overall Work Program (OWP) is prepared pursuant to the Trinity County Board of Supervisors 2004 Resolution (2004-048), the Master Fund Transfer Agreement dated June 14, 2004 and expiring December 31, 2014 between the Trinity County Transportation Commission (TCTC) and Caltrans, and the requirements of the Regional Transportation Planning Agency Overall Work Program Guidance Package provided by Caltrans.

The OWP addresses the on-going transportation planning process in Trinity County. Major transportation interests of the County and Caltrans are set forth in the work elements and levels of funding. The purpose of the continuing planning process is to ensure that the region's transportation plan is responsive to the changing needs and desires of the system users. Decision makers are aware that the work program provides them with the opportunity to monitor progress being made toward previously defined goals and objectives. In Trinity County, the dominant mode of transportation is the automobile, but the planning process considers other modes as well. A great emphasis has been placed on expanding opportunities for transit and specialized transportation systems.

BACKGROUND

Trinity County consists of approximately 3,200 square miles, nearly all of which are mountainous. Federal agencies manage seventy-two percent of the land base. Privately owned lands tend to be located in the southwest and northeast corners of the County and include the larger communities of Weaverville, Hayfork, Lewiston and Trinity Center. The majority of private lands are owned by large timber and forestry companies and are devoted to timber production. Government, forestry and recreation provide the majority of the employment in the County.

State Routes (SR) 36 and 299 are the major east-west highways running through the county while SR 3 provides a north-south corridor. Roads are subject to occasional closure due to wildland fires, land slides, and snow. Closure of SR 299 also adversely affects Humboldt County to the west; and Shasta County to the east. Trucks and recreation vehicles contribute to traffic delays and congestion along State Routes in the County because of limited passing opportunities. The major transportation mode for residents and visitors alike is the automobile.

In 2009, the TCTC adopted an updated Transit Development Plan: 2009 to 2013. In 2004, the TCTC adopted its first Bicycle Master Plan (BMP) and plan to begin updating the BMP in FY 09/10. In 2005, the TCTC adopted its updated Regional Transportation Plan (RTP); and will prepare the 2010 RTP during FY 09/10. The RTP is coordinated with the County's General Plan and state requirements for delivery and performance standards.

ORGANIZATION

The Board of Supervisors concurrently serves as the TCTC. The TCTC consists of five members, and was formed in 1971 to allocate the funds created by Senate Bill 325. Assembly Bill 69 broadened the Transportation Commission's responsibility and authority by designating the Commission as the body responsible for adopting the Regional Transportation Plan (RTP). Additional legislation, AB 402, 1977, continued the Commission's responsibilities. The Commission is also responsible for disbursing State Transit Assistance Funds allocated under SB120. Projects funded by Section 5310 of the Federal Transit Authority (FTA) require TCTC review and approval to ensure consistency with the Regional Transportation Plan and the "Coordinated Public Transit Human Services Transportation Plan".

With the enactment of Senate Bill 45 in 1997, the TCTC was granted broader authority in the development and administration of the State Transportation Improvement Program (STIP). Beginning with the 1998 STIP, the TCTC is responsible for the Regional Transportation Improvement Program for Trinity County. The TCTC may nominate projects for State highways and local roads, especially those focusing on regional transportation improvements in a number of categories, including capacity expansion, reconstruction and rehabilitation.

The TCTC coordinates its activities with the County Planning Department as well as with state and other local government entities and Round Valley Indian Reservation Tribal Government. Citizens are encouraged to provide input to solve transportation problems that are a concern to the community during regular meetings of the TCTC and during other meetings such as the Social Service Transportation Advisory Council and Round Valley Indian Reservation Tribal Council. In addition, the TCTC has created three committees to assist in carrying out its duties with respect to Policy Advice, Technical Advice, and Citizen Input:

- The Policy Advisory committee consists of members of the Transportation Commission and the Caltrans District 2 Director. The purpose of the policy advisory committee is to resolve policy issues between the TCTC and Caltrans;
- The Technical Advisory Committee consists of the County Engineering and Planning Department technical staff and the Caltrans District 2 Planning Division Chief. The purpose of the Technical Advisory Committee is to resolve technical issues between the TCTC and Caltrans.

The Policy Advisory and Technical Advisory committees meet as necessary, usually when there is a need to resolve a specific issue. Both committees have met as the situation warranted.

- The Citizen Advisory committee has the same membership as the Social Services Transportation Advisory Council (SSTAC). Its membership includes potential transit users, potential transit users who are handicapped, local social service providers for seniors, local social service providers for

the handicapped, local social service providers for persons of limited means, representatives from the consolidated transportation service agency and other members of the public who have expressed a willingness to serve. Public notice is provided for all meetings and the public is invited to participate in the discussions. Efforts are made to attain geographic and minority representation on the council. The SSTAC meets several times a year on transit issues and provides recommendations to the Commission on unmet transit needs. The SSTAC also acts as the advisory committee for regular updates of the Transit Development Plan.

Additionally, the TCTC regularly advertises and appoints interested citizens to assist with transportation planning on such projects as the Bicycle Master Plan. Since there are no local television or radio stations and only one “adjudicated” local newspaper published weekly, advertisements are published in the weekly paper. There is also a weekly advertiser distributed to all Post Office boxes, which is sometimes used to advertise public notices. The County’s transportation planning has citizen input from interested groups and individuals who are usually appointed from each County Supervisor’s district in an effort to provide equal representation county-wide. Input from these citizens and from public hearings help develop these plans.

ENVIRONMENTAL REVIEW

The OWP is exempt from the California Environmental Quality Act pursuant to Sections 15262 and/or 15276 of the California Code of Regulations. Projects that may have environmental impacts are reviewed on an individual basis.

LINKAGE BETWEEN PROGRAMS

Each year’s OWP planning activities are linked to both the RTP and previous years OWPs. The RTP provides goals, objectives and policies to be reached, and the OWP sets forth specific planning to reach those goals. State mandated planning activities and funding levels also influence annual OWP task development. The OWP’s Rural Planning Assistance funds are used for:

1. Regional planning studies and activities.
2. Regional planning consensus efforts.
3. Regional planning documents, consistent with Federal and State requirements and guidelines.

The eight (8) SAFETEA-LU Planning Factors require agencies to consider the following factors in planning for the future transportation needs of the region:

1. Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity and efficiency.
2. Increase the safety of the transportation system for motorized and non-motorized users.
3. Increase the security of the transportation system for motorized and non-

- motorized users.
4. Increase the accessibility and mobility of people and for freight.
 5. Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.
 6. Enhance the integration and connectivity of the transportation system, across and between modes – people and freight.
 7. Promote efficient system management and operation.
 8. Emphasize the preservation of the existing transportation system.

These factors are included in each work element, and Table III (page 20) identifies the factors addressed in each element.

Early and continuous public participation is consistent with the provisions of SAFETEA-LU. TCTC seeks participation from traditionally underrepresented communities (i.e. elderly, disabled, low income, and minority; Black, Hispanic, Asian American, American Indian/Alaskan Native, and Pacific Islander). The TCTC consistently advertises for and appoints representatives from minorities, low-income and community based organizations to committees developing various transportation plans. Individuals on these committees have their concerns and ideas from traditional and non-traditional stakeholders integrated into plans, projects, and policies. In addition, the TCTC advertises public hearings in the local newspaper and through the County Board of Supervisors Office, providing citizens with an opportunity to give input on draft transportation documents.

During the execution of Trinity County's annual Overall Work Program, work elements may be added to, or deleted from the OWP. Table I on page 7 lists the work elements that are included in the 2009/10 OWP. Table II on page 18 lists the summary of funding for each of the work elements.

RECENT SIGNIFICANT TCTC ACCOMPLISHMENTS AND PLANNING EFFORTS

- Regional Transportation Plan adopted 2005
- Bikeway Master Plan adopted 2004
- Transit Development Plan adopted 2009
- Coordinated Plan approved/adopted 2008
- ITS Architecture adopted 2008
- Coordination of transportation planning/administration efforts with local Native American groups in accordance with Task 4 in Work Element 606. This effort will continue.
- Coordination of transportation/administration efforts for public outreach, Environmental Justice, and Title VI requirements in accordance with Task 5 in Work Element 606.
- Documentation of public involvement and community participation events/activities in the development of the Regional Transportation system, and STIP candidate projects.

Required Information Element:

This information describes joint planning activities that occur between Trinity County and Caltrans.

Joint Planning Activities Within Trinity County Information Element FY 2009/10 Trinity County OWP			
Activity Description	Work Performed By	Products	Due Date
Regional Planning	Caltrans/RTPA	RTP, RTIP, OWP (see also WEs 605, 604)	Ongoing
Multimodal Planning	Caltrans/RTPA	Aeronautics, Transit, Bicycle, and Pedestrian Planning (see also WEs 602, 603, 604)	Ongoing
System Planning	Caltrans/RTPA	Transportation Concept Reports, Corridor Management Plans (see also WE 601)	Ongoing
System Management	Caltrans, RTPA, Local Agencies	ITMS Database CTIS Database (see also WE 601)	Ongoing
Project Study Reports	Caltrans, RTPA, Local Agencies	Completed PSR's (see also WE 601)	Ongoing
Local Development Review	Caltrans, RTPA, Local Agencies	Traffic Studies/Environmental Document/Mitigation (see also WE 601)	Ongoing
Programming	Caltrans, RTPA	STIP, RTIP, FSTIP (see also WEs 605, 606)	Ongoing

TABLE I

Work Program Elements		
Element	Description	Status
601	Transportation System Management	Ongoing
602	Public/Specialized Transportation	Ongoing
603	Non-motorized Facilities	Ongoing
604	Aviation Planning	Ongoing
605	Regional Transportation Planning	Ongoing
605.1	Blueprint Planning	Continuing project
606	Administration/Coordination	Ongoing

Standards; Final Rule (FHWA99-5899) 23 CFR 940. The Section states, "The agencies and other stakeholders participating in the development of the regional ITS architecture shall develop and implement procedures and responsibilities for maintaining it, as needs evolve within the region.")

13. Continue with updating County GIS system with federal, state and county road system data important for tracking and monitoring road system improvements and problems.
14. Coordinate and consult with Round Valley Indian Reservation Tribal Government.
15. Coordinate road and utility improvements with affected agencies.
16. Enhance the technical capacity of planning processes by employing GIS tools.
17. Continue coordination with other counties in Transit Highway Planning Integration by researching compatible emergency communication equipment such as Automatic Vehicle Locaters (AVL) and security cameras.
18. Coordinate with Caltrans to develop the "California Transportation Plan-2035".

D. PRODUCTS

1. Improved database from which to make road improvement and transportation improvement decisions (on-going).
2. Improved transportation-planning process that includes TSM consideration and coordination between agencies (on-going).
3. Develop increased knowledge base to address current and future freight transportation issues (on-going)
4. Development of ITS information in cooperation with Caltrans and other agencies for inclusion in future RTP. Completion of a County-level ITS architecture and strategic deployment plan which will serve as an addendum to Trinity County's RTP, and provide a legally-compliant baseline for federal funding of ITS projects in the County (on-going).
5. Determine the Locally Preferred Alternative for transportation corridors for future inclusion into the Regional Transportation Plan. (on-going)
6. Document Tribal government-to-government relations.

E. FUNDING BY SOURCE

Responsible Agency	Rural Planning Assistance Funds	In-Kind Services	Total Funding
TCTC	\$4,000	-0-	\$4,000

WORK ELEMENT 602 - PUBLIC AND SPECIALIZED TRANSPORTATION

A. PURPOSE

To achieve a public and specialized transportation system that is consistent with the needs of the residents of Trinity County and the policies of the Trinity County Transportation Commission, while efficiently utilizing available funding.

B. PREVIOUS WORK

1. Updated Transit Development Plan: 2009 – 2013 (published in March, 2009).
2. Implemented route and schedule changes to Trinity Transit in effort to meet the 10% fare box recovery requirement.
3. Implemented Pilot Program to extend transit service to Lewiston, Trinity Center and Willow Creek.
4. Annual unmet needs assessment (process updated annually).
5. Developed Trinity County Coordinated Public Transit-Human Services Transportation Plan-Adopted November, 2008.

C. TASKS

1. Review potential transportation grants to ensure compatibility with regional goals and policies (on-going).
2. Review transit programs and proposed changes with the Social Service Transportation Advisory Council.
3. Coordinate with social service agencies regarding Section 5310 vehicle needs (on-going).
4. Hold annual public hearing and meetings for unmet transit needs in Trinity County. The Trinity County Transportation Commission will advertise all public hearings and meetings in the appropriate local newspaper as prescribed by law, and use other media methods as appropriate to encourage public participation (on-going).
5. Work with local groups to identify feasible methods to meet identified transit needs. Identifiable groups include involving the Social Service Transportation Advisory Council, local senior nutrition centers, Native Americans, and other local organizations (on-going).
6. Conduct regular meeting(s) with the Social Service Transportation Advisory Council and report findings to TCTC (on-going).
7. Consider ITS elements to assist Trinity Transit such as transit elements researched by Partners for Advanced Transit and Highways, automatic vehicle location, central dispatch computer software, mobile data terminal and display, security cameras, improved communication systems, and driver initiated silent emergency alarms, as funding may become available.
8. Apply for grant and other funding to enhance transit capital acquisition and operations, including FTA, Prop 1B, ARRA and other funding opportunities.
9. Complete the annual fiscal and compliance audits. Develop and maintain records for the next performance audit.
10. Continue to explore opportunities to provide “lifeline” or similar transit/transportation services to communities currently not being served.
11. Continue to explore opportunities to coordinate “non-emergency medical transportation services” to adjacent counties.

12. Implement Intercity Bus Service between Willow Creek and Redding by securing funds through the 5311F "Intercity Bus Program".
13. Review SAFETEA-LU and Federal Transit Administration (FTA) program guidance, when available, to take advantage of new funding programs (e.g. Job Access Reverse Commute, New Freedom). (Note: SAFETEA-LU requires increased planning and coordination with private and non-profit transportation providers and human service providers. It also requires the preparation of a locally developed, coordinated human service transportation plan. Include the SSTAC participation in transit related coordination efforts and system development. The coordinated Plan was adopted in November 2008.
14. Monitor transit/transportation activities of County for compliance with TDA.
15. Assist county in exploring various options to improve promotion of transit related services available to county residents, including coordination with other counties.
16. Assist county with developing methods for rider feedback or complaints.
17. Develop and coordinate with other agencies the information needed to develop and implement Google Transit.
18. Participate in CalACT and other trainings to improve coordination of public transportation systems
19. Coordinate and consult with Round Valley Indian Reservation Tribal Government.

D. PRODUCTS

1. Efficient county public transportation service that are reasonable to fund (on-going).
2. Expansion of existing system as warranted (on-going).
3. Section 5311, 5311F, ARRA, Prop 1B and TDA funds for transit projects (on-going).
4. Ability to meet 10% Fare Box recovery requirement (on-going).
5. Assist with preparation and updates of Coordinated Plan (on-going)
6. Document Tribal government-to-government relations.
7. Trinity Transit information posted on Google Transit.

E. FUNDING BY SOURCE

Responsible Agency	Rural Planning Assistance Funds	In-Kind Services	Total Funding
TCTC	\$ 65,000	-0-	\$65,000

WORK ELEMENT 603 - NONMOTORIZED FACILITIES PLANNING

A. PURPOSE

To encourage the development of facilities for bicycles and pedestrians and encourage the use of those facilities. To implement the adopted Bikeway Master Plan (BMP) as funding becomes available, and to achieve a bikeway system that efficiently serves the needs of the residents of Trinity County, efficiently utilizing available funding and revenue sources.

B. PREVIOUS WORK

1. Bikeway Master Plan accepted by TCTC (May, 2004).
2. Plan preliminary work for bicycle lane on Lewiston Road, located between school and Trinity Dam Blvd.

C. TASKS

1. Update Bicycle Master Plan
2. Explore better linkage between transit services and bicycle usage
3. Continue planning bicycle and pedestrian routes and safety surveys of rural areas as part of Bicycle Master Plan updates.
4. Encourage local agencies and groups to use non-motorized modes of transportation and consider bicycle routes to airports if feasible (on-going).
5. Consider bicycle routes, pedestrian walkways and shoulder widening improvements to airports if feasible.
6. Enhance the technical capacity of planning processes by employing GIS tools.
7. Consider safety and security in the planning process.
8. Review and update performance measures for inclusion in the 2005 RTP update. (on-going)
9. Explore opportunities for additional funding sources for non-motorized facilities construction (e.g. www.fhwa.dot.gov/he/flexfund.htm)
10. Coordinate and consult with Round Valley Indian Reservation Tribal Government.

D. PRODUCTS

1. Cooperation and interaction with local agencies and interest groups concerning the needs of bicyclists and pedestrians (ongoing).
2. Improved safety for bicyclists and pedestrians in various communities (ongoing).
3. Document Tribal government-to-government relations.

F. FUNDING BY SOURCE

Responsible Agency	Rural Planning Assistance Funds	In-Kind Services (LTF)	Total Funding
TCTC	\$3,000		\$3,000

WORK ELEMENT 604 – AVIATION PLANNING

A. PURPOSE

To assist in airport planning studies leading toward upgrading and/or maintaining existing air services, including airport relationships with ground transportation systems and surrounding land uses.

B. PREVIOUS WORK

1. Initiated county-wide Airport Land Use Compatibility Plan (ALUCP) framework for county airports.
2. Participated in aviation policy development activities with Division of Aeronautics and surrounding north state counties.
3. Participated in state-wide working groups addressing intermodal transportation activity and linkages between airports and ground modes of transportation.

C. TASKS

1. Complete Weaverville, Trinity Center, Hayfork, Hyampom and Ruth airport's Land Use Compatibility Plans (ALUCP), particularly addressing interrelationships of ground access, noise and safety elements of Aviation Planning.
2. Review ground access elements of aviation planning.
3. Coordinate with County airport managers regarding participation at RTPA aviation system planning and working group meetings.
4. Explore opportunities to improve goods movement by more effectively developing and using airport facilities.
5. Continue work on GIS overlays of Airport Land Use Compatibility Plan (ALUCP) and airport safety zones for use as planning tool and for public access to the information.
6. Coordinate disaster planning and emergency evacuation planning with the Airport Manager.
7. Develop 10 year Airport Capital Improvement Program.
8. Participate in review of ground transportation improvements in relation to airport safety.
9. Coordinate and consult with Round Valley Indian Reservation Tribal Government.

D. PRODUCTS

1. Maintain and improve existing aviation facilities (on-going).
2. Ten-year Capital Improvement Program for Trinity County Airports (on-going).
3. Develop increased knowledge base to address current and future freight transportation issues (on-going)
4. Update of land use projects within an airport's area of influence for compatibility with applicable Airport Land Use Compatibility Plans (on-going).
5. Update Aviation Element of Regional Transportation Plan for 2010.
6. Document Tribal government-to-government relations.

E. FUNDING BY SOURCE

Responsible Agency	Rural Planning Assistance Funds	In-Kind Match	Total Funding
TCTC	\$15,000	-0-	\$15,000

WORK ELEMENT 605 - REGIONAL TRANSPORTATION PLANNING**A. PURPOSE**

To prepare and adopt a regional transportation plan directed at achieving a coordinated and balanced regional transportation system, including but not limited to, mass transportation, highway, railroad, bicycle, pedestrian, goods movement and aviation facilities and services; incorporating, as appropriate, the transportation plans of the county, special districts, private organizations, Native American tribal governments, state and federal agencies.

B. PREVIOUS WORK

1. Adopted 2005 RTP.
2. Adopted Negative Declaration for 2005 RTP.
3. Began data collection and agency coordination for 2010 RTP update.

C. TASKS

1. Prepare 2010 Regional Transportation Plan, including updating traffic model and greenhouse gas analysis consistent with State Guidelines and environmental documentation.
2. Continue to develop traffic data for County GIS system.
3. Include transit routes/databases when updating traffic models, whenever practical.
4. Coordinate and consult with local and regional officials.
5. Integrate planning and environmental processes while developing the RTP.
6. Consideration of management and operations within planning processes.
7. Coordination of RTP update with county efforts to update its General Plan.
8. Incorporate Blueprint Planning (WE 605.1) with the RTP update.
9. Coordinate and consult with Round Valley Indian Reservation Tribal Government.

D. PRODUCTS

1. Draft 2010 RTP.
2. Database for updating RTP (on-going).
3. GIS accessible information available to County and State agencies (on-going).
4. Document Tribal government-to-government relations.

F. FUNDING BY SOURCE

Responsible Agency	Rural Planning Assistance Funds	In-Kind Match	Total Funding
TCTC	\$19,000	-0-	\$19,000

WORK ELEMENT 605.1 - BLUEPRINT PLANNING**A. PURPOSE**

The Blueprint Planning effort will provide for regional collaborative decision-making that will achieve performance outcomes to foster more efficient land use patterns that (a) support improved mobility and reduced dependency on single-occupant vehicle trips, (b) accommodate an adequate supply of housing for all incomes, (c) reduce impacts on valuable habitat, productive farmland, and air quality, (d) increase resource use efficiency, (e) promote a prosperous economy, and (f) result in safe and vibrant neighborhoods. The Blueprint Planning effort will lead to an on-going framework for collaboration among regional agencies, local governments and State agencies to promote mobility, more housing and transportation choices, access to jobs, healthy communities, and a thriving economy.

B. PREVIOUS WORK

1. Research for and preparation of Blueprint Planning grant application.
2. Consultation with GIS providers and consultants regarding work program and phasing of Blueprint Planning tasks.
3. Selected GIS Consultant to further develop GIS layers.
4. Development of Land Use and Zoning Layers and Special District Boundaries.
5. Pursued applying for Blueprint Planning Grant.

C. TASKS

1. Provide ongoing management to the consultant throughout the project.
2. Continue evaluating GIS needs for the project specific to Trinity County.
3. Include transit routes/data base in the continued development of GIS data.
3. Continue development and compile core UPLAN GIS data for the project.
 - GIS data layers may include (but will not be limited to):
 - Regional General Plan
 - Circulation Attractors
 - Transit Routes, database
 - Various Mask layers
 - Infrastructure layers
4. Evaluate methods constraints and costs to post GIS information on county website, preferably in an interactive format, if feasible.

D. PRODUCTS

1. Continued progress on Blueprint Plan project.
2. Document Tribal government-to-government relations.

E. FUNDING BY SOURCE

Responsible Agency	Rural Planning Assistance Funds	Blueprint Planning Grant	In-Kind Match LTF	Total Funding
TCTC	\$5,000	\$-0-	\$5,000	\$10,000

Note: This funding includes the anticipated match for 09/10 Blueprint Planning grant.

WORK ELEMENT 606 - ADMINISTRATION AND COORDINATION

A. PURPOSE

To provide administrative support services for the comprehensive transportation-planning program.

B. PREVIOUS WORK

1. Provided continuous administrative process and coordination with other agencies.
2. County authorized expenditures necessary for fiscal, compliance and performance audits of Transportation Commission activities.
3. Overall Work Program for FY 08/09.
4. TCTC Policy and Procedure Manual was adopted by the Transportation Commission on April 2, 2002 and is in the process of being updated.
5. Meetings with Nor-Rel-Muk Nation.

C. TASKS

1. Preparation of Overall Work Program for FY 10/11 (on-going).
2. Preparation of reports and correspondence as necessary for the TCTC (on-going).
3. Provide public notice of hearing items and make written material available in advance for interested persons or groups (TCTC on-going).
4. Coordinate transportation planning/administration efforts with local Native American groups, including the Nor-Rel-Muk Nation in Weaverville, the Tsungwe Council of the Southern Hoopa Tribe in Salyer, and the Round Valley Indian Reservation Tribal Government. This includes contacting local Native Americans regarding all major transportation and airport projects (on-going).
5. Coordinate transportation planning/administration efforts for Public Outreach, Environmental Justice, and Title VI requirements. This will be accomplished by advertising in local media any major decisions made by the RTPA, inviting public feedback and participation from all socioeconomic backgrounds (there is no local radio station and only one local newspaper, the Trinity Journal, published weekly). All TCTC meetings are televised live on the local cable network and the meeting is replayed several times.
6. Review and comment on State and Federal actions/regulations that could affect transportation systems or programs in Trinity County (on-going).
7. Participate on Rural Counties Task Force, CalACT and other committees/teams and pay RCTF and CalACT membership dues (on-going).
8. Attend District 2 meetings concerning future planning efforts (on-going).
9. Attend District 2 workshops on TDA and other planning issues (on-going).
10. Prepare State Controller's Reports.
11. Prepare various correspondences to Caltrans.
12. Prepare available grant applications.
13. Assist with the completion of the annual fiscal and compliance audits.
14. Public Participation Planning.
15. Coordinate with District 2 in updating/maintaining the District 2 ITS Architecture and Strategic Deployment Plan (Trinity County's ITS infrastructure is incorporated in this

broader, regional architecture).

16. Coordinate and consult with Round Valley Indian Reservation Tribal Government and other Native American groups, whether federally recognized or not.
17. Complete update of Policies and Procedure Manual.

D. PRODUCTS

1. On-going administration and coordination (on-going).
2. Overall Work Program for FY 09/10 (04/01/09)
3. Document Tribal government-to-government relations.

E. FUNDING BY SOURCE

Responsible Agency	Rural Planning Assistance Funds	In-Kind Services	Total Funding
TCTC	\$36,000	-0-	\$36,000

TABLE II

Work Element	Rural Planning Assistance Funds	In-Kind Service (LTF)	Blueprint Planning Funds	Total Funding
601 TSM	\$4,000			\$4,000
602 Public Transportation	\$65,000			\$65,000
603 Non motorized	\$3,000			\$3,000
604 Aviation	\$15,000			\$15,000
605 RTP	\$19,000			\$19,000
605.1 Blueprint Planning	\$5,000	\$5,000	\$-0-	\$10,000
606 Administration	\$36,000			\$36,000
TOTAL	\$147,000	\$5,000	\$0	\$152,000

Notes:

1. Rural Planning Assistance funds are 100% state funds, reimbursable, and are obligated for transportation planning purposes.
2. WE 605.1 (Blueprint Planning): In FY 07/08 a grant was awarded to begin the Blueprint Planning Process. TCTC will continue to work on this project and may apply in 2009 and/or 2010 for additional grant funding to continue the process.

TABLE III

SAFETEA-LU Planning Factors

	Work Element 601	Work Element 602	Work Element 603	Work Element 604	Work Element 605	Work Element 605.1	Work Element 606
Support the economic vitality of the metropolitan area, especially by enabling global competitiveness, productivity, and efficiency.	X	X		X	X	X	X
Increase the safety of the transportation system for motorized and non-motorized users.	X	X	X	X		X	X
Increase the security of the transportation system for motorized and non-motorized users.	X	X	X	X			
Increase the accessibility and mobility of people and for freight.	X	X	X	X	X	X	X
Protect and enhance the environment, promote energy conservation, improve the quality of life, and promote consistency between transportation improvements and State and local planned growth and economic development patterns.	X		X	X	X	X	X
Enhance the integration and connectivity of the transportation system, across and between modes, for people and freight.	X	X		X	X		X
Promote efficient system management and operation.	X	X			X	X	X
Emphasize the preservation of the existing transportation system.		X			X		X

ORGANIZATION

