



MEMORANDUM

to **David Murray**
Branch Chief, Transportation Planning, Caltrans District 5

from **Carolyn Verheyen and Paul Rosenbloom, MIG, Inc.**

re **SR 1/ 183 CSMP Stakeholder Consensus Facilitation Project Status Update**

date **11/25/2009**

Project Status Update

It was nice to see you again at last week's joint TAC meeting. The group made good progress working through the various scenarios and the effort should serve the project well moving forward.

We have prepared this Project Status Update to identify the work that MIG has completed as identified in the PPEC Task Proposal for project 2929.34, SR1/ 183 CSMP Stakeholder Consensus Facilitation, and to advise you that we are able to assist as needed on this project during the coming year. We provide monthly project activity updates to the PPEC staff and had little activity to report on this project during 2009.

Last week's meeting was the first that MIG has attended as part of Phase II activities. After working with Caltrans, SCCRTC, TAMC and AMBAG to develop the Phase II task order, we have produced a project Fact Sheet and accompanying graphic depicting the concurrent planning processes in the Santa Cruz/ Monterey Area. As of December 2009, the project budget balance is nearly 90% of the total original project budget.

During 2009, there has been no project activity on the following tasks:

- Task 2.2, Print Newsletter
- Task 2.3, E-Newsletters
- Task 2.4, Web Ready Content
- Task 2.5, Speakers Kit.

We are aware that unforeseen technical issues have created project delays and that completing this first CSMP is a complex task.

Next Steps

Our contract does not require that project funds be expended on the items identified in the Task Order and we have the flexibility to direct these allocated resources to areas where you need assistance. Moving forward in 2010, MIG is available to provide you and your staff with the ongoing support you need to ensure the timely and successful completion of the SR 1/ 183 CSMP. We look forward to the opportunity to discuss either completing some of the tasks identified in the original scope or identifying other areas where we can assist you with this project.