

Memorandum

To: CHAIR AND COMMISSIONERS
CALIFORNIA TRANSPORTATION COMMISSION

CTC Meeting: August 6, 2013

Reference No.: 2.8b.(1)
Action Item

From: STEVEN KECK
Acting Chief Financial Officer

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Division Chief
Local Assistance

Subject: **REQUEST TO EXTEND THE PERIOD OF CONTRACT AWARD FOR LOCALLY-ADMINISTERED STIP PROJECTS, PER RESOLUTION G-06-08 WAIVER 13-34**

RECOMMENDATION:

The California Department of Transportation recommends the California Transportation Commission (Commission) extend the period of contract award for the time periods identified for each project on the attached document.

ISSUE:

The Commission allocated \$1,227,000 for the construction of three locally-administered State Transportation Improvement Program (STIP) projects identified on the attachment. The responsible agencies have been unable to award the contracts within six months of allocation. The attachment describes the details of the projects and the explanations for the delays. The respective agencies request extensions, and the planning agencies concur.

BACKGROUND:

In June 2006, the Commission adopted Resolution G-06-08, which requires the agency implementing a project to request a time extension if the project will not be awarded within six months of the allocation. STIP Guidelines stipulate that the Commission may approve a waiver to the contract award deadline one time only for up to 20 months in accordance with Section 14529.8 of the Government Code.

Attachment

Time Extension/Waiver – Project Contract Award Deadline
 Local Streets and Roads Projects

Project #	Applicant County PPNO Project Description Reason for Project Delay	Extension Amount <i>Construction Only</i>	Allocation Date Resolution Number Number of Months Requested Extended Deadline CT Recommendation
1	City of Concord Contra Costa County PPNO 04-2119A Monument Corridor Pedestrian and Bikeway Network, TE Project	\$944,000	3/5/2013 FP-12-40 2 months 11/30/2013 Support
<p>The City of Concord (City) is requesting a two-month extension to the period of contract award for the Monument Corridor Pedestrian and Bikeway Network Transportation Enhancement project. The City has experienced delays in advancing and advertising the project due to coordination efforts with the California Department of Toxic Substance Control (DTSC).</p> <p>The City completed the Plan Specification & Estimate (PS&E) package and submitted the Authorization to proceed with Construction (E-76) request to the Department in late January 2013. The Department reviewed the PS&E package and determined that due to the presence of Arsenic on the project and DTSC involvement, Work and Risk plans and letters of concurrence from the Contra Costa County and DTSC were required. The City coordinated with DTSC and Contra Costa County, completed the additional items, and then re-submitted to the Department on April 30, 2013. The City received the E-76 approval on June 18, 2013 with a three-week advertising period. However, the City Council needs to approve the contractor selection and the meeting is scheduled for July 23, 2013, therefore, the City is requesting a two-month extension, to allow for any unforeseen issues that may delay the project award.</p>			
2	City of American Canyon Napa County PPNO 04-2130G Napa Junction Elementary School Pedestrian Improvement, TE Project	\$197,000	12/6/2012 FP-12-30 3 months 9/30/2013 Support
<p>The City of American Canyon (City) is requesting a three-month extension to the period of contract award for the Napa Junction Elementary School Pedestrian Improvement TE project. The City experienced delays in advancing the project towards advertisement and award due to unobligated project funds.</p> <p>The project was allocated on December 6, 2012. At the time of allocation, the Department noted that the preliminary engineering (PE) funds had not yet been obligated. The Department worked with the City to obligate the PE funds. The City was unable to submit the Request for Authorization to proceed with Construction (E-76) until the Authorization to Proceed with PE had been issued by the Department.</p> <p>This delay set the project schedule back by approximately six weeks. The City submitted an E-76 to the Department and received authorization from the Department and FHWA on May 30, 2013. The City advertised the project on June 6, 2013. The City anticipates awarding the project by mid August 2013. In order to allow sufficient time for any unforeseen delays, the City is requesting an additional three months to September 30, 2013.</p>			
3	Town of Yountville Napa County PPNO 04-2130H North Yountville Bike Route, Sidewalk Extension, Enhancements, TE Project	\$86,000	12/6/2012 FP-12-30 4 months 10/31/2013 Support
<p>The Town of Yountville (Town) is requesting a four-month extension to the period of contract award for the North Yountville Bike Route, Sidewalk Extension, Enhancements, TE project. The Town experienced delays in obtaining encroachment permits and complying with the new Disadvantaged Business Enterprise (DBE) Race Conscious (RC) requirements.</p> <p>The Town initially submitted the project to the Department for encroachment permits in June 2011. After several rounds of comments, revisions and re-submittals, the Right of Way certification was finalized in January 2013. The Town requested the Authorization to Proceed with Construction (E-76) on January 16, 2013. The Town had to revise the E-76 package to address the new DBE RC requirements. The Town revised their request, resubmitted the package and the Department approved the E-76 in mid-June, 2013. The Town anticipates advertising and awarding the project by October 2013. Therefore, the Town is requesting a four-month extension to October 31, 2013.</p>			