

# California Transportation Permits Advisory Council (CTPAC) Steering Committee Meeting

Tuesday, October 27, 2015  
12:00 pm to 2:00 pm  
Caltrans – Southern Regional Lab

## Meeting Summary

### Item #1 – Welcome

CTPAC Chairperson Eric Sauer, California Trucking Association (CTA), welcomed the attendees and introductions were conducted. The group collectively acknowledged that the attendance was much better than previous meetings. Eric S. proposed resurrecting the interim work group meetings between CTPAC meetings. The goal will be to allow issues or items for discussion to be brought forth in a timely manner so that more is accomplished prior to the CTPAC meetings. Then the morning work group meetings will be used to finalize any proposals. **Action - Eric S. and Greg Dineen (CTA) will coordinate the interim work group meetings prior to the next CTPAC meeting in February.**

### Item #2 – Caltrans Update

Kris Kuhl, Caltrans (CT) – Assistant Chief, Division of Traffic Operations, welcomed the group and introduced Kien Le as the new Chief of the Office of Commercial Vehicle Operations (CVO). He shared that the management structure from top to bottom in the Traffic Operations Program (Program) and the CVO has solidified. In addition, he assured the group that CVO is authorized to fill all vacancies and that the hiring is in process. He also shared that STARS2 has been rolled out and that CVO will be looking to have the Annual and Repetitive Permits rolled into the process in the near future. On the legal truck side, he informed the group that recent legislation will require CVO to examine the transport vehicles for motorsports and conduct route surveys. Lastly, CVO will be updating the pilot car maps and the Transportation Permits Manual. Kris acknowledged that there is a lot going on in CVO, but the management fully supports Kien to deliver on these activities and to fill all vacancies.

### Item #3 – Public Comment

None

### Item #4 – Action Item Review

Kevin Riley, CT, went over the action items from the previous CTPAC meetings (See attached list). Eric S. and others complimented Caltrans on timely and thorough responses on the Transportation Permit Customer Feedback Forms.

### **Item #5 – Workgroup Updates**

a) **Crane Group**

None

b) **Annuals Group**

See action items from previous meeting.

c) **Tridem**

None

d) **Variance/CHP Escort Group**

None

e) **Fixed Loads/Tow Trucks Group**

None

### **Item #6 – Status of Development of Transportation Permit Manual (TPM)**

John Holzhauser, CT, shared with the group that he and his staff are working diligently on incorporating Transportation Permits Policy Memorandums (TPPM) into the TPM and updating the chapters. He stated that Chapter 8 is scheduled for posting in mid-November and subsequent chapters will be issued approximately every 2-4 weeks after that, beginning with Chapter 1, with a target completion by April 2016. In addition, he said that the goal is to update chapters as warranted by the issuance of a TPPM. Industry asked what the process will be for notifying them when updates are posted online. Kien Le, CT, responded that the notification will be by email to Eric S. and Greg D. for distribution to their respective groups. Eric S. asked if Caltrans could highlight the changes within each new chapter. **Actions – John H. will share the TPM updates via email to Eric S. and Greg D. John H. will also provide Chapter 8 with changes from the original TPM highlighted.**

### **Item #7 – New Business and New Proposals**

Kris K., CT, provided an update on the transition from STARS2 to a fully automated system. He provided a brief history on the efforts to date of updating the system and the immediate tasks ahead. He stated that Caltrans has developed a business assessment needs document that will be submitted to the California Department of Technology for approval along with additional development and funding processes. Kris K. also shared that while it appears that we have developed a strong business case for an auto issuance permit system, it could still be five years away from implementation. However, he said the goals in the short term are to keep moving away from faxed in permits and create an online payment method.

On a separate note, Kris K. stated that Caltrans is going to recalculate the appropriate cost recovery fee for permits and the rate for hourly engineering fees. Lastly, Kris K. shared that Caltrans is working with several California and national partners on new toll readers, which are about the size of a credit card, that are being promoted for a nationwide uniform system.

In regards to the STARS2 system and the future upgrades and changes, Industry asked what was being done to expedite the permit process. Kien L. reiterated that Caltrans is authorized to fill all vacancies and that the appropriate training will be provided to new staff. Similarly, Industry asked what was being done to update the system and ensure the accuracy of the data. Kien L. responded that the CalRoute data is being collected by Caltrans staff and ultimately verified by CT Structures Maintenance & Investigations. He encouraged Industry to notify John H. of any restrictions that are erroneous. In addition, Kevin Keady, CT Structures Maintenance & Investigations, explained that his staff are actively and regularly updating the load rating information. He stated that vertical clearances and other limitations should be coming in from construction and maintenance staff in the District. In addition, he explained that his staff validates the CalRoute data when the bridge inspection is conducted every two years. Furthermore, he explained that the load ratings are changing considerably based on the era of the bridge, the existing permit design vehicle and the shift from Load Factor Design to Load-Resistance Factor Design in the design of bridges. On this, Kevin K. also shared that conservative load ratings are being addressed to examine the true capacity of the structure and that Caltrans is actively working on revising and updating the rating code as well as the software that supports the code. In every case, Kevin K. assured that structures deemed deficient are being programmed for either strengthening or replacing.

Industry requested allowable axle loads on boom dollies to be examined. **Action - Examination of allowable axle loads on boom dollies was referred to the work group.**

A proposal on the crane length on an annual permit was voted on and approved for committee review.

### **Item #8 - Review Action Items, Next Meeting**

**Action - Eric S. will look for the next meeting date in February 2016 in Sacramento at the CTA Office.**

CTPAC Action Item Matrix

No.	CTPAC Meeting	Item	Due Date	Status/Notes	Workgroup
22	10/27/2015	Eric S. & Greg D. will coordinate the interim work group meetings.	1/15/2016	New	N/A
21	10/27/2015	John H. will share the TPM updates via an email to Eric S. and Greg D. for distribution with Industry.	11/15/2015	New	N/A
20	10/27/2015	John H. will provide Chapter 8 of the TPM with changes from the original TPM highlighted.	11/15/2015	New	
19	10/27/2015	Allowable axle loads on boom dollies should be referred to work group to be examined.	1/15/2016	New	
18	10/27/2015	Eric S. will coordinate the next CTPAC meeting in February 2016 at the CTA Office in Sacramento.	2/1/2016	New	
17	6/11/2015	All members to review the membership list and send updates to Eric S.	12/1/2015	On-going - Eric to finalize the list.	
16	6/11/2015	John H. to coordinate introduction of the Office of Commercial Vehicle Operations' staff, which address Legal Truck issues, at the next Northern California meeting.	2/1/2016		
15	2/11/2015	Bob, Loren and Matt to provide a feedback form, along with supporting document on when a vehicle inspector would reissue a new inspection report, to Eric S. by Feb. 27, 2015.	11/3/2015	On-going - Form will be forthcoming but conclusion is that the owner of the interchangeable vehicles (i.e.. jeep, trailer, and dolly) are irrelevant for the purpose of the hauler requesting permit. Change of ownership for fixed-load vehicles currently require a re-inspection. Eric S. will document and respond accordingly.	

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No.	CTPAC Meeting	Item	Due Date	Status/Notes	Workgroup
14	2/11/2015	Greg D. will provide revised transponder proposal and revised 7, 8 & 9-axle un-laden inventory.	1/15/2016	In Progress - Transponder proposal still in progress – possible smart phone solution versus transponder. Conference call pending but still need Greg D. to work with John H. on the inventory. Greg submitted request and response pending from Caltrans.	
13	2/11/2015	Greg D. to follow up with local agencies regarding the need to have Caltrans permit prior to issue their permits and discuss possible process changes or other options.	1/15/2016	In Progress - Greg D. and Eric S. to schedule a meeting with League of California Cities & Counties and Caltrans to address the issue. Greg to follow up on.	
12	2/11/2015	Greg D. – to submit proposal on multi-axle 12 foot wide by 120 foot long un-laden annual permits for discussion at next meeting and move item to annual work group.	1/15/2016	In Progress - Greg to submit proposal.	
11	2/11/2015	John H. will format and post Chapter 8 of the TPM.	11/15/2015	In Progress	
10	9/24/2014	Rick H. to provide specific examples of inconsistencies in permits to Eric S. by November 24, 2014 to be follow-up with Caltrans.	2/1/2016	On-going - Per Rick H. on February 11, 2015, he will follow up with a feedback form. Eric to follow up.	
9	9/24/2014	Rick H. to provide specific examples of phantom restrictions to Steve D. by November 24, 2014 for follow-up.	2/1/2016	On-going - Per Rick H. information was provided on February 11, 2015. Rick H. to follow up with information as to whom it was provided and provide a feedback form by March 2, 2015. Eric to follow up.	
8	9/24/2014	Greg D. to provide specific examples of the issues with cranes traveling through curfew restrictions in Southern CA area to John H.	2/1/2016	Completed and additional policy information to be provided to Kien L. by March 2, 2015 per February 11, 2015 notes and actions. Greg working on it.	

CTPAC Action Item Matrix

No.	CTPAC Meeting	Item	Due Date	Status/Notes	Workgroup
7	9/24/2014	Tim M. and Greg D. will revise their proposal for a 9-axle vehicle to haul non-permitted items on their return trip and resubmit to Caltrans for reconsideration.	1/15/2016	On-going - Proposal was revised and Greg D. will follow up on resubmitting this proposal. Tim M. rework and submit to John H.	
6	9/24/2014	Leon F. to coordinate specific examples of certified drawings, reports and weight ticket and work with Hani R. on approaches that may be considered in lieu of physically inspecting the vehicle and to develop a target case by the next meeting.	1/15/2016	Pending- Leon to develop a proposal with sample case.	
5	9/24/2014	Hani R. to follow up with CHP on consideration of the certified manufacturers' drawings, report and weight ticket as part of the inspection process in lieu of physically inspecting the vehicle as a pilot project.	TBD	Pending - Timeline is dictated by Item 6	
4	9/24/2014	Eric S. to provide background information on width restrictions at SR 241 toll booths to Yin-Ping L. for following up.	12/1/2015	Pending - Item was discussed at the CTPAC meeting. Joe B. followed up with District 12 on 2/10/15. Issue remains in process with Kien L. and Yin-Ping L. Joe Burns will continue to wrap this up. Kien/John follow up with the D-12 Truck Services Manager.	
3	9/24/2014	Rob S. to follow up with CHP staff on a response to comments from Curt W. on the SR-299 corridor.	Done	Prompt response provided by Rob S. to Eric S. which Eric S. will forward to the committee.	

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2	9/24/2014	Eric S. to pursue the inclusion in the Transportation Omnibus bill the topic of transportation permits on mobile devices instead of paper permits.	4/1/2016	On-going - Industry met with Caltrans and CHP. Industry drafted language for the Omnibus Bill but Transportation Committee did not allow it in Omnibus bill for unknown reasons. Eric S. to follow up on this issue and update the group by March 11, 2015. Eric S./Greg D. working on next iteration.	
1	9/24/2014	Eric S. to coordinate a meeting with the Executive Director of the Port of Los Angeles (POLA) on the overweight corridor and will invite Caltrans and CHP accordingly.	2/1/2016	On-going - Eric S. stated that this is still in process. Discussion held and POLA/Long Beach are willing to meet. Eric S. to follow up on possible meeting for clarification.	